

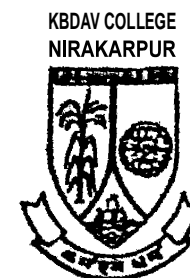
The College at a glance

Name and Address	: Kshetrabasi D.A.V. College Nirakarpur-752 019 PH/FAX-06756-252024 E-mail: principal_kbdav50@yahoo.com Website-kbdav.org.
Establishment	: 14-07-1959
Affiliation University	: Utkal University
UGC Affiliation	: 2(f) 1966 ,12 (B) 1972
CHSE	: 1983
Founder	: Late Kshetrabasi Routray
Total Land	: 35 acres
Location	: 0.5km. from Nirakarpur Railway station on the East Coast Rly. 5 km. from Rameswar Square on NH-5
Programmes of study	: UG & PG (Odia)
UG	Arts, Science and Commerce streams
Higher Secondary	Arts, Science and Commerce streams
Vocational Course	: Instrumentation (UGC funded)
Career Oriented Course	: Communicative English (UGC funded)
Self financing Course	: PGDCA, DCA, CCA.
Students Strength(Sanctioned	: +3(2086), +2(1056), PG(32)
(Actual)	+3(1965), +2(1039), PG(32)
Teachers Strength	: 60
Supporting Staff	: 36
Permanent Concurrence	: L.No.RDE-4724/24.03.04
Premanent Affiliation	: L.No.Aff./I 12(P)/64458/2005/22.11.05.
No.of Rooms	: 65
Class Rooms	: 48
Laboratories	: 10
Computer Lab.	: 01
Total No. of books	: 41,381

CALENDAR

(Information Booklet)

2017-2018



Dr. Ramachandra Dash
M.Sc. M.Phil.,LLB, Ph.D.
Principal

Editors
Sri Santosh Ku. Panda
Sri Chandan Ku. Mishra

Kshetrabasi Dayananda Anglo-Vedic College
Nirakarpur, Dist- Khordha, PIN-752019
Phone: 06756-252024
ACCREDITED BY NAAC

Editorial Note :

This calendar (2017-18) is printed under the authority of Dr. Ramachandra Dash, Principal, K.B.D.A.V. College, Nirakarpur, Dist-Khordha

The information contained in the calendar is subject to revision. In case of any dispute or controversy relating to this calendar, the decision of the Principal is final.

Board of Editors

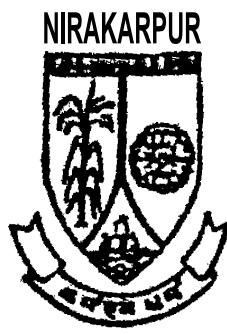
Sri Santosh Kumar Panda Lecturer (Group-A) in Physics
Sri Chandan Kumar Mishra Lecturer in Commerce

Phone :
Principal (Office) 06756-252024

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CONTENTS

1. A Brief History.....	9
2. Succession list of Presidents of the Governing Body.....	10
3. Succession list of Secretaries of the Governing Body	10
4. Succession list of Principals	11
5. Members of the Staff	12
6. Assignment of Co-curricular Activities.....	17
7. Admission and Examination	23
8. The College Library	48
9. College Election	52
10. (a) Students Union	60
(b) Dramatic Association	63
(c) Athletic Association	63
(d) Day Scholas' Association	65
(e) Students' Common Room	65
(f) Odia Sahitya Samaj	66
(g) Social Service Guild	67
(h) Science Society	68
(i) Commerce Society	68
11. Scholarships and financial Aids	69
12. Soft Skill	71
13. Anti Ragging Cell	71
14. N.C.C	72
15. N.S.S.	72
16. Odisha State Bharat Scouts & Guides	72
17. Youth Red Cross	73
18. College Magazine Editorial Board.....	73
19. College Canteen	73
20. Joint Venture College Computer Education	73
21. CCHM	74
22. P.G. in Odia.	74
23. Prizes & Awards	81
24. Mandakini Ladies Hostel	82
25. Appendix-I (Extract from the Odisha Conduct of Examination Act-1988)	83
26. Appendix - II (Annual Prizes and Awards) awarded by the College on the occasion of 'Kshetrabasi jayanti'.....	85
27. Appendix - III List of Students Representatives College Union From 1959 to 2009	90
28. List of Holidays.....	92
29. Important Telephone Numbers	95
30. Declaration	96



THE COLLEGE CREST

The College crest has got three elements such as a GROWING TREE, a CLIPPER and a WHEEL along with the sacred inscription “ Karma Eba Dharmam ”

THE GROWING TREE stands for the uninterrupted growth of the intrinsic qualities of the students.

THE CLIPPER gives a clarion call to the students to undertake a voyage into the deep ocean of knowledge with maximum courage and fearlessness.

The Wheel symbolizes a progressive and nationalistic outlook of the students and always wishes a Godspeed in their life.

On the whole, the inscription “Karma Eba Dharmam” reminds one and all about their sense of responsibility and devotion to duty round the clock.

PERSONAL MEMORANDA

1. Name :
2. Class & Section :
3. Roll No. :
4. Father's Name :
5. Date of Birth :
6. Blood Group :
7. Council/University Regn. No. :
8. Permanent Address :

9. Present Address :

10. Any other Personal Particulars :

ଜୈତ୍ରେ ଚାରିତ୍ରୀୟେ ଶିକ୍ଷା ଉତ୍କଳେ ହାସିତେ

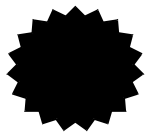
ଉତ୍କଳ ବିଶ୍ୱବିଦ୍ୟାଳୟର ଶିକ୍ଷା ଉତ୍କଳରେ ମାନ୍ୟତା

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

*The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the
Kshetrabasi D.A.V College
Nirakarpur, Dist. Khurda, affiliated to
Utkal University, Orissa as
Accredited at the B level.*

Date : February 02, 2006




Director

- This certification is valid for a period of Five years with effect from February 02, 2006.
- An institutional score (%) in the range of 55-60 denotes C grade, 60-65C* grade, 65-70C** grade, 70-75 B grade, 75-80B* grade, 80-85 B** grade, 85-90 A grade, 90-95 A* grade, 95-100 A** grade (upper limits exclusive)

FROM THE PRINCIPAL'S DESK

It is my honour and pleasure to convey greetings to all employees and students on the occasion of publication of the College Calendar. College Calendar is indeed a condensation of rule, regulation and information about the college which every body associated with it must be aware of. I trust that the student shall abide by the rules and regulation of the college to help in making this institution a prosperous one.

Over the years this college having Post Graduate Classes cherishes a vision incorporating the strategies to meet the challenges emerging out of the changing scenario in higher education and to serve as a stronghold of Odishan culture and heritage in the years to come.

As regards the vision, this college has the motto to enthuse and elevate students to greater heights of Life, transcending all sorts of parochial limits to higher level of unity and integrity.

With Best Wishes

Dr. R.C. Dash

PRINCIPAL

CLASS-IV STAFF

01. Sri Suresh Chandra Biswal	Watchman-Cum-Bearer (Library)
02.. Sri Kishore Chandra Mohanty	Peon
03. Smt. Benga Bewa	Peon
04. Smt. Ranga Bewa	Peon
05. Smt. Kuni Bharati	Peon
06. Sri Panchanan Barik	Peon
07. Sri Dasarathi Pradhan	Peon
08. Sri Sushanta Kumar Mishra	Lib. Bearer
09. Sri Parsuram Nayak	Bearer-cum-froger
10. Sri Bhudhibaman Nayak	Sweeper
11. Sri Makarketan Sahoo	Book Binder
12. Smt. Kanaklata Dash	Peon
13. Sri Daitari Jena	Peon
14. Sri Purusottam Das	Peon
15. Prakash Ku. Mishra	Watchman

KSHETRABASI D.A.V. COLLEGE

NIRAKARPUR

A Brief History

Located only half a kilometer away from Nirakarpur Railway Station and five kilometers from Rameswar Chhak on Kolkata-Chennai National Highway, Kshetrabasi D.A. V. College stands beside the New Jagannath Road on a spacious campus spread over about 35 acres of land. The college was established on 14th July, 1959 as a product of unprecedented interest of S. Kshetrabasi Routray and efforts of educationist S. Ananda Rath and some other enthusiastic people. In July, 14th July, 1959, the Pre-University classes were started and it was recognized as a Degree College in July, 1963 with the introduction of Final B.Sc. classes. Now it is functioning as a full-fledged Degree college with an affiliated strength of 3061 students in +2 and +3 classes in Arts, Science and Commerce faculties with Honours teaching facilities. The college is affiliated to the C.H.S.E, Orissa and the Utkal University, Vani Vihar, Bhubaneswar.

Established as a Science College, it was the first of its kind among Non-government Colleges of Orissa. In 1966-67 it was named as "Kshetrabasi D.A.V. College" due to its association with the DAV, Trust. Initially the College was housed in Kshetrabasi Academy building in Nirakarpur. The present college campus comprises the main building, the staff quarters, the library building, the N.C.C. Office, the college hostel, the new U.G.C. building and the college playground. Towards the South-West is the famous hill range of "CHITRAKUTA" which stands as the mute witness to the gradual development of the college.

The college has achieved the unique distinction of being the oldest among the Non-Government Colleges of Orissa. It has also maintained a commendable position in respect of teaching, learning and discipline due to prodigious contribution of the enterprising principals, staff and the members of Governing Body. The college is distinguished from other institutions in respect of its healthy traditions and glorious culture. The college illuminates the ideals of education and discipline. The members of the staff in all their scholastic activities seek to awaken in the students a sense of awareness of moral and spiritual values of life so that they may contribute to the development of body, mind and heart. In 2006, the college has been accredited 'B' by NAAC.

SUCCESSION LIST OF PRESIDENTS OF THE GOVERNING BODY

1.	Sri Guru Charan Mohanty
2.	Sri Banamali Pattanaik
3.	Dr A N. Khosla (Ex-Governor, Orissa)
4.	Dr Radhanath Rath, Ex-Editor, "The Samaj"
5.	Smt. Manorama Mohapatra, Editor, "The Samaj"
6.	Sri G.G. Nayak, Ex-Sub-Collector, Khurda
7.	Sri D. Senapati, Ex-Sub-Collector, Khurda
8.	Sri Prasant Kumar Jagadev, Chairman, Zilla Parishad, Khurda
9.	Sri D. Senapati, Ex-Sub-Collector, Khurda
10.	Sri Niranjan Sahoo, O.A.S.-I, Ex-Sub-Collector, Khurda
11.	Ms. Roopa Mishra IAS, Ex-Sub-Collector, Khurda.
12.	Sri Premnanda Khuntia, OAS-I, Ex-Sub-Collector, Khurda
13.	Sri Gangadhar Sahu, OAS-I, Sub-Collector, Khurda
14.	Sri Ashok Kumar Dash, OAS-I, Sub-Collector, Khurda
15.	Sri Satya Ranjan Sahoo, OAS-I, Sub-Collector, Khurda
16.	Sri Dharanidhar Nanda, OAS-I, Sub-Collector, Khurda
17.	Sri Saroj Kumar Sahoo, OAS-I, Sub-Collector, Khurda

SUCCESSION LIST OF SECRETARIES OF THE GOVERNING BODY

1.	Sri Janaki Ballav Pattanaik
2.	Sri Surajmal Saha
3.	Sri Srinibas Panda
4.	Sri Madhab Subudhi
5.	Sri Mukunda Mishra
6.	Sri Rangalal Agarwalla
7.	Sri Bhubanananda Ray
8.	Sri Purna Chandra Mohapatra
9.	Sri Jesti Bhupati Rayudu
10.	Maj. Khirad Prasad Mohanty
11.	Sri Somanath Dalai, I/C
12.	Sri Ramakanta Mishra
13.	Sri Braja Sundar Mohapatra, I/C
14.	Sri Govinda Mohapatra
15.	Sri Braja Sundar Mohapatra, I/C
16.	Sri Somanath Dalai, I/C
17.	Sri Braja Sundar Mohapatra
18.	Miss Indumati Mishra, I/C
19.	Sri Bhaskar Samal.
20.	Miss Indumati Mishra, I/C
21.	Sri Prafulla Chandra Pattanaik
22.	Dr. S. Raghavendra Rao, I/C
23.	Dr. S. Raghavendra Rao
24.	Sri Purna Chandra Sinha
25.	Dr N C Patra, -I/C
26.	Dr P.C. Dash
27.	Dr. Sadasib Moharana
28.	Maj. (Dr.) J.K. Das Mohapatra
29.	Sri Subash Ch. Mohanty, I/C
30.	Sri Ashok Balabantaray, I/C
31.	Dr. Ramachandra Dash, I/C

DEPARTMENT OF INSTRUMENTATION

PHYSICAL EDUCATION TEACHER

Vacant

LIBRARY STAFF

1. Miss Sanjukta Dash, M.Lib.Sc., Asst. Librarian

DATA ENTRY OPERATOR (D.E.O.)

1. Sri Soumya Ranjan Moharana, BA, PGDCA

2. Sri Santosh Ku. Sahoo, B. Com, PGDCA

NON-TEACHING STAFF

1. Sri Hrusikesh Dash, B.A.(Hons) Jr. Clerk & Acct. I/C

Head Clerk I/C

MINISTERIAL STAFF

2. Sri Bipin Bihari Samantaray
3. Sri Hemanta Kumar Sathua, B.A.
4. Sri Debendra Kumar Dash, B .A .
5. Sri Bhabani Sankar Mohapatra
6. Sri Bhabani Shankar Mishra, B.A.
7. Sri Subash Chadra Dash, B.A.
8. Sri Bhagirathi Pradhan, I.A.
9. Sri Durjyodhan Mahapatra, B.A.
10. Sri Bhabanidutta Chhotray, B.Sc.(Hons.)PGDCA
11. Sri Sarat Chandra Mishra
12. Sri Pradip Kumar Dash
13. Sri Pradipta Kumar Barik
14. Sri Niranjan Das B.A.
15. Sri Sangram Paltasingh BA
16. Manas Ku. Routray, Matric
17. Sri Prafulla Ku. Pattanaik +2
18. Sri Trinath Routray +2

DEPARTMENT OF CHEMISTRY

Asso.Prof.	1. Sri Ashok Balabantaray, M.Sc.
Asso.Prof.	2. Dr. Ajoy Kumar Patnaik, M.Sc., M.Phil., Ph.D.
Lecturer (Group-A)	3. Mrs. Bratati Mishra, M.Sc., M.Phil.
Lecturer	4. Dr. Dhananjay Das, M.Sc., Ph.D.
Lecturer	5. Dr. (Mrs.) Rashmirekha Mohanta, M.Sc. Ph.D.
Lecturer	6. Mr. Laxmidhar Sahoo, M.Sc. B.Ed.
Demonstrator	1. Sri Umakanta Bahinipati, B.Sc.
	2. Sri Durga Prasad Mishra, M.Sc.

DEPARTMENT OF MATHEMATICS

Reader(SS)	1. Sri Babaji Charan Rautray, M.Sc.
Lecturer	2. Sri Pradipta Ku. Muduli, M.Sc.

DEPARTMENT OF COMPUTER SCIENCE

Lecturer	1. Sri Girija Sankar Dash
----------	---------------------------

DEPARTMENT OF PHYSICS

Asso.Prof.	1. Dr. Shyam Sundar Das, M.Sc., Ph.D.
Reader(SS)	2. Sri Ranajit Kumar Tripathy M.Sc.
Reader(SS)	3. Sri Manas Ranjan Nayak, M.Sc., M.Phil.
Lecturer (Group-A)	4. Sri Santosh Kumar Panda, M.Sc., B.Ed.
Lecturer (Group-A)	5. Mrs. Kadambini Sahoo, M.Sc.
Lecturer (Group-A)	6. Sri Prasanna Ku. Nayak, M.Sc., PGDCA
Lecturer	7. Sri Hara Prasanna Tripathy, M.Sc.
Demonstrator	1. Sri Sankarsan Pradhan, B.Sc.
Demonstrator	2. Sri Manas Ranjan Mohanty, B.Sc.

DEPARTMENT OF ZOOLOGY

Reader(SS)	1. Dr. Prafulla Kumar Sarangi, M.Sc., Ph.D.
Lecturer (Group-A)	2. Dr. Jayanta Banerjee, M.Sc., Ph.D., LLB, BEd
Lecturer (Group-A)	3. Sri Sukanta Mishra, M.Sc.
Lecturer	4. Dr. (Mrs.) Kausalya Kumari Nayak, M.Sc., Ph.D.
Lecturer	5. Dr. Jagadish Kumar Kar, M.Sc., M.Phil., Ph.D., MLIS, M.Ed.
Lab. Asst.	1. Mrs. Nibedita Routray, M.Sc. (Biotech) PGDCA

SUCCESSION LIST OF PRINCIPALS

1 Sri Mukunda Mishra, O.E.S (I)	16.06.59 to 04.10.61
2. Sri G. Parthasarathi, O.E.S(I)	05.10.61 to 18.04.64
3. Sri G. Mohapatra, M.Sc.	19.04.64 to 17.04.66
4. Sri B.N Murty, I/C	18.04.66 to 21.11.66
5. Sri Srinibas Panda, O. E.S (I)	22.11.66 to 06.09.72
6. Sri Madhab Subudhi, O.E.S (I)	07.09.72 to 07.10.75
7. Sri Mukunda Mishra, O.E.S (I)	08.10.75 to 10.08.78
8. Sri Rangalal Agarwalla, O.E.S(I)	11.08.78 to 14.06.79
9. Sri Bhubanananda Ray, O.E.S(I)	15.06.79 to 19.06.81
10. Sri Purna Chandra Mohapatra, O.E.S(I)	20.06.81 to 16.10.84
11 Sri Jesti Bhupati Rayudu, O.E.S (I)	17.10.84 to 31.07.88
12. Maj. Khirod Prasad Mohanty, M.A.	01.08.88 to 26.08.91
13. Sri Somanath Dalai, M.Sc. I/C	27.08.91 to 10.09.91
14. Sri Ramakanta Mishra, M.A.	11.09.91 to 05.07.94
15. Sri Braja Sundar Mohapatra, M.A.	06.07.94 to 28.07.94
16. Sri Govinda Mohapatra, M.Sc.	29.07.94 to 31.01.95
17 Sri Braja Sundar Mohapatra, M.A. I/C	01.02.95 to 10.06.95
18. Sri Somanath Dalai, M.Sc. I/C	11 .06.95 to 22.06.95
19. Sri Braja Sundar Mohapatra, M.A., I/C	23.06.95 to 13.08.95
20. Sri Braja Sundar Mohapatra, M.A.	14.08.95 to 31.10.97
21. Miss Indumati Mishra, M.Sc.I/C	01.11.97 to 07.11.97
22. Sri Bhaskar Samal, M.A.	08.11.97 to 30.04.98
23. Miss Indumati Mishra, M.Sc. I/C	01.05.98 to 29.07.98
24. Sri Prafulla Chandra Pattnaik, M.A.	30.07.98 to 31.08.99
25. Dr. S. Raghavendra Rao, M.Sc. Ph.D I/C	01.09.99 to 20.06.00
26. Dr. S. Raghavendra Rao, M.Sc Ph.D	21.06.00 to 30.06.04
27. Mrs T.K. Das, MSc. I/C	01.07.04 to 02.07.04
28. Sri P.C. Sinha, M.Sc., M. Phil.	02.07.04 to 28.02.06
29. Dr. N.C. Patra, M.Sc., Ph.D -I/C	01.03.06 to 12.06.06
30 Dr. P.C. Dash, M.A., Ph.D.	12.06.06 to 07.05.08
31 Dr. Sadasib Moharana, M.Sc., Ph.D., FZSI	07.05.08 to 30.04.10
32 Sri Sarat Ch. Mishra, I/C	01.05.10 to 21.06.10
33. Maj. (Dr.) J.K. Dasmohapatra	22.06.10 to 28.02.15
34. Sri Subash Ch. Mohanty, I/C	01.03.15 to 06.11.15
35. Sri Bira Kishore Mohanty, M.A., I/C	07.11.15 to 10.12.15
36. Sri Ashok Balabantaray, MSc, I/C	11.12.15 to 10.09.16
37. Dr. Ramachandra Dash, MSc. PhD, I/C	10.09.16 Continuing

MEMBERS OF THE STAFF

Principal Dr. Ramachandra Dash, MSc.,Mphil, Ph.D, LLB,
(Department of Mathematics)

FACULTY OF ARTS

DEPARTMENT OF ODIA

Reader (SS) 1. Dr. Prasanna Ku. Nayak, M.A , Ph.D.
Lecturer 2. Sri Jogindranath Khuntia, M.A.
Lecturer 3. Sri Punyadarsan Sahoo, M.A.
Lecturer 4. Sri Diganita Kumar Jena, M.A.M. Phil

GUEST FACULTY FOR PG (ODIA)

1. Dr. Bijaya Ku. Pattanaik M.A., Ph. D.
2. Sri. Ramesh Charan Tripathy M.A.
3. Dr. Benuddhar Das, MA, M. Phil, Ph.D.

DEPARTMENT OF ENGLISH

Lecturer (Group-A) 1. Mrs. Jayanti Singh, M.A.
Lecturer 2. Dr. Anuja Mishra, M.A., M. Phil., Ph.D.
Lecturer 3. Dr. (Mrs.) Mamatarani Subudhi, M.A., M. Phil, Ph.D.
Lecturer 4. Mr. Sarbeswar Pradhan, MA

DEPARTMENT OF HISTORY

Lecturer (Group-A) 1. Dr. (Mrs.) Prativamayee Mitra, M.A., Ph. D.
Lecturer 2. Sri Bikash Kumar Dash, M.A., M. Phil.
Lecturer 3. Mrs. Namita Mohanty, M A.
Lecturer 4. Mrs. Bhagyashree Sahoo, M.A., M. Phil.

DEPARTMENT OF LOGIC

Lecturer 1. Miss Laxmipriya Chand, M.A.

DEPARTMENT OF POLITICAL SCIENCE

Lecturer (Group-A) 1. Sri Kailash Nath Tripathy, M.A.
Lecturer 2. Sri Sukanta Kumar Pattanaik, M.A., M. Phil, LL.B
Lecturer 3. Dr. Pravat Kumar Dash M.A.(Pol.Sc.,Pub-Admn.)
L.L.B, MBA, (XIMB), Ph.D.

DEPARTMENT OF SANSKRIT

Asso.Prof. 1. Dr. Ajit Kumar Rath, MA, Ph.D.
Lecturer 2. Mrs Kamini Rani Nanda, Acharya

DEPARTMENT OF SOCIOLOGY

Lecturer 1. Dr. Mrs. Supriya Prusty, M.A., Ph.D.

DEPARTMENT OF ECONOMICS

Asso.Prof. 1. Sri Sarat Kumar Swain, M.A.

Lecturer (Group-A) 2. Prasanta Kumar Chhotray, M.A

Lecturer 3. Miss Shrabani Dash, M.A., M.Phil.

DEPARTMENT OF EDUCATION

Lecturer 1. Miss Priyadarshini Pujapanda, M.A

FACULTY OF COMMERCE

Reader(SS) 1. Dr. Santosh Kumar Biswal M.Com.,M.Phil,LL.B. Ph.D.
Lecturer 2. Sri Chandan Kumar Mishra M.Com, M.Phil.
Lecturer 3. Sri Ashok Kumar Patra, M.Com.

FACULTY OF SCIENCE

DEPARTMENT OF BOTANY

Lecturer (Group-A) 1. Dr (Mrs.) Banaja Routray M.Sc., M.Phil, Ph.D.
Reader(SS) 2. Mrs Anjula Tripathy, M.Sc., M.Phil., M.Ed.
Lecturer 3. Mrs Sonali Pattanaik M.Sc., M.Phil.
Lecturer 4. Sri Saurav Mohapatra, M.Sc.
Lab. Asst. 1. Sri Chinmoy Parida, B.Sc.(Bot.)

ELECTIVE

3. A. **Subjects of Examination for Arts stream (Total Seats: 256)**

(Out of the following six groups of subjects, a student shall have to offer only four elective subjects each carrying a maximum of 200 marks - i.e. 100 marks for 1st year and 100 marks for 2nd year).

1. Political Science
2. History
3. Logic
4. Sociology
5. Economics
6. Education
7. Oriya OR Sanskrit

B. Subjects of Examination for Science stream (Total Seats:128)

(Each elective subject carrying a maximum of 200 marks-I.e. 100 marks for 1st year and 100 marks for 2nd year).

1. Physics
2. Chemistry

Either Group 'A' or Group 'B' for third and fourth elective subjects

Group-A

3. Mathematics
4. Biology/Electronics/
Computer Sc./
Information Technology

Group-B

3. Biology
4. Mathematics/Bio-Technology/
Computer Sc./
Information Technology

C. **Subjects of Examination for Commerce Stream (Total Seats :96)**

(Each elective subject carrying a maximum of 200 marks -i.e.100 marks for 1st year and 100 marks for 2nd year).

1. Accountancy
2. Business Studies & Management.
3. Business Mathematics & Statistics.
4. Banking & Insurance
Cost Accounting

EXAMINATION

1. There shall be one Terminal and one Annual Examination for the students of first year of plus two stream. Similarly there shall be one Pretest and one Test Examination for plus two second year students.

ASSIGNMENT OF CO-CURRICULAR ACTIVITIES FOR THE SESSION 2017 - 2018

Planning Forum-cum-Advisory Committee

Prof. A.K. Balabantaray	Prof. A.K. Rath
Prof. S.S. Das	Sri B.C. Routray
Dr. S.K. Biswal	and All Bursars

- | | |
|-----------------------------------|----------------------------|
| 1. Vice Principal | : Vacant |
| 2. +2 Officer | : Dr. S.S. Das |
| 3. Secretary Staff Council | : Dr. S.S. Das |
| 4. Administrative Bursars | : Prof. A.K. Rath |
| Associate | : Sri P.K. Chhotray |
| 5. Academic Bursar | : Sri A.K. Patnaik |
| | : Dr. (Mrs.) P. Mitra |
| | : Dr. S.K. Biswal |
| | : Dr. K.N. Tripathy |
| 6. Accounts Bursar | : Dr. P.K. Sarangi |
| Associate | : Sri R.K. Tripathy |
| 7. (A) +2 e-admission (Prof. I/C) | : Dr. A. K. Patnaik |
| Help desk | : Sri K. N. Tripathy |
| Validation | : Sri M. R. Nayak |
| | : Mrs. A. Tripathy |
| | : Mrs. J. Singh |
| | : Mr. A.K. Patra |
| | : Mrs. A. Mishra |
| B) +3 e-admission (Prof. I/C) | : Dr. P.K. Sarangi |
| Help desk | : Dr. J. Banerjee |
| | : Sri B.K. Dash |
| Validation | : Sri S.K. Panda |
| | : Mrs. K. Nayak |
| | : Mrs. K. Sahoo |
| | : Mr. C.K. Mishra |
| | : Dr. J.K. Kar |
| C) P. G. (Odia) (Prof. I/C) | : Prof. (Dr.) A.K. Rath |
| | : Dr. P.K. Nayak |
| 8. Library Committee | : Mrs. J. Singh |
| | : Dr. (Mrs.) R.R. Mohanta |
| | : Sri A.K. Patra |
| | : Miss S. Dash (Librarian) |
| 9. Prof. I/C Time Table | : Dr. J. K. Kar |
| 10. Prof. I/C Press & Publicity | : Sri S. Mohapatra |
| | : Sri M.R. Mohanty |

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|--|--|
| 11. Prof. I/C Scholarship
SC/ST/Postmatric/others | : Sri K.N. Tripathy
Sri H.P. Tripathy |
| 12. Prof. I/C Career Counseling | Sri S.K. Swain |
| 13. Prof. I/C Electricity | : Sri M.R.Nayak
Sri H.K. Das
Sri D.P. Mishra |
| 14. Prof. I/C Water supply
and Sanitation | : Sri S. K. Pattanaik
Sri M. R. Mohanty |
| 15. Prof. I/C Furniture | : Sri P.K. Chhotaray
Sri B. R. Pradhan |
| 16. Budget Committee | : Vice Principal
+2 Officer
Administrative bursar
Accounts Bursar
Dr. A.K. Pattanaik
Dr. S.K. Biswal
Dr. P.K. Dash
Sri A.K. Patra
Sri H.K. Das |
| 17. Prof. I/C Maintenance of
Xerox Machine, Computers &
Accessories, Inverters, Gen. Set
all electrical & electronics
equipments | : Dr. A.K. Pattanaik
Dr. P.K. Sarangi
Sri S.R. Maharana
Sri B.D. Chhotray
Sri G. S. Das |
| 18. Purchase Committee | : Vice Principal
+2 Officer
Administrative Bursars
Accounts Bursars
Dr. A.K. Pattanaik
Dr. S. K. Biswal
Sri H.K. Dash |
| 19. Prof. I/C Students grievances
& Disciplinary Committee | : Dr. S.S. Das
Sri B.C. Routray
Sri S.K. Pattanaik
Administrative Bursars
Accounts Bursars |
| 20. Prof. I/C Antiragging Cell | : S.K. Panda
Dr. P.K. Dash
Dr. (Mrs.) S. Prusty |

ADMISSION AND EXAMINATION

Rules for Admission and Examination for +2 Classes:

The College offers teaching facilities in Arts, Science and Commerce streams at +2 level, which are of two years duration and affiliated to Council of Higher Secondary Education, Orissa.

Seat Strength:

(i) Arts	256 Seats
(ii) Commerce	128 Seats
(iii) Science	256 Seats

ADMISSION

Minimum Criteria:

A student who has passed High School Certificate Examination conducted by Board of Secondary Education, Orissa or any examination recognized by the B.S.E. Orissa .

e-admission:

Deptt. of Higher Education, Govt. of Orissa, has introduced e-admission process into +2 Classes(Arts, Science, Commerce) in this college from the session 2010-11. This admission process is economical, efficient, hasslefree and transparent for the students and their parents. Details of e-admission process is available with the college admission section and from the website www.dheorissa.in

ENVIRONMENTAL EDUCATION (EE)

Notes: The above subject will be assessed at the college level for 100 marks (70 marks for theory and 30 marks for project work) at the end of 1 st year of +2 course and the grades (A,B,C or D in order of merit) are to be awarded by the college and the same shall be recorded in the body of the pass certificate given by the Council subsequently. The grade secured in the Environmental Education (EE) will not affect the result of the candidate.

Marks	Grade
above 70%	Gr-A+
above 60%	Gr-A
above 50%	Gr-B
above 35%	Gr-C
Below 35%	Gr-D

46. Prof. I/C Affiliation, Concurrence and recognition. : Dr. S. K. Biswal
Sri P.K. Chhotaray
Sri. S.S. Pradhan
47. NAAC Committee : Co-ordinator : Prof. S.K. Swain
Mrs. Bhagyashree Sahoo
Sri K.N. Tripathy
Dr. J.K. Kar
Sri B.K. Dash
48. Prof. I/C e-Space and Correspondence : Sri S.K. Swain
Sri G.S. Dash
49. Prof. I/C College Canteen : Dr. P.K. Dash
Sri C.K. Mishra
50. Prof I/C Cleanliness of College Campus : Sri P.K. Chhotaray
Mrs. K.R. Nanda
Dr. (Mrs.) S. Prusty
Sri U.K. Bahinipati
Sri M.R. Mohanty
51. Scout Guide : Sri H.P. Tripathy
Dr. (Mrs.) S. Prusty
52. Internal Audit Cell : Dr. A.K. Rath
Sri S.K. Swain
Dr. S.K. Biswal
Sri R.K. Tripathy
Sri A.K. Patra
Dr. J.K. Kar
53. E.O.C (Equal Opportunity Cell) : Sri B.C. Routray
Sri S. Mishra
Dr. Mamata Rani Subudhi
54. NSS Advisory Board : Dr. P.K. Nayak (Odia)
Sri R. K. Tripathy
Sri S. K. Panda
Programme Officers

Principal

- N.B. (1) The list of members of staffs is not according to seniority
(2) This office order shall come into force w.e.f. 15th July 2017.
(3) Members of the staff are requested to hand-over and take-over the charges from their counterparts immediately

21. Prof. I/C Sexual Harassment redressal Cell : Dr. P.K. Sarangi
Dr. (Mrs) P. Mitra
Mrs. J. Singh
Mrs. A. Tripathy
22. Prof. I/C Dress code : Sri S.K. Swain
Mrs. N. Mohanty
Sri H.P. Tripathy
23. Editorial Board College Magazine : Prof. Dr. A.K. Rath
Dr. P.K. Nayak (Odia)
Mrs. J. Singh
Dr. P.K. Dash
Sri A. K. Patra
24. Prof. I/C Examination : Sri. R. K. Tripathy
Sri Sourav Mohapatra
Smt. A. Tripathy
Sri Ashok Kumar Patra
Dr.(Mrs) K. K. Nayak
Sri. B.K. Dash
Sri C.K. Mishra
25. Prof. I/C UGC Affairs : Dr. A.K. Rath
Sri S.K. Panda
Dr. J. Banerjee
Sri H. K. Dash
26. Prof. I/C College land : Dr. P.K. Sarangi
Dr. P. K. Dash
Sri H.P. Tripathy
Sri S. S. Pradhan
27. Prof. I/C Income Tax : Sri P.K. Nayak (Phy.)
28. Prof. I/C E.P.F. : Dr. J.K. Kar
Dr. P.K. Dash
Dr. D. Das
Sri H.K. Dash
29. Prof. I/C College Garden : Mrs. A. Tripathy
Sri Saurav Mohapatra
Sri U.K. Bahinipati
30. R.T.I. - P.L.O. : Dr. S.S. Das
Sri D. K. Dash
31. Prof. I/C Cycle stand : Sri K. N. Tripathy
Dr. J.K. Kar
32. Prof. I/C Staff Common Room : Sri S.K. Panda
Mrs. J. Singh
33. Prof. I/C Y. R. C. : Sri R.K. Tripathy
34. N. S. S. Programme Officer : Sri P.K. Nayak (Phy.)(+3 Boys)
Dr. (Smt.) B. Routray (+3 Girls)
Smt. N. Mohanty (+3 Girls)
Sri S.K. Panda (+2)

- 20

- 17

SEMESTER - II

Sl. No.	NAME OF THE COURSE	PAPER	CP (Credit Point)	CH (Credit Hour)	Full Marks
1.	CORE	III	6	60	100
2.	CORE	IV	6	60	100
3.	GE-B	I	6	60	100
4.	AECC MIL (Communication) (Odia/Hindi/Urdu/A.E.)	II	4	40	100
TOTAL		4	22	220	400

SEMESTER - III

Sl. No.	NAME OF THE COURSE	PAPER	CP (Credit Point)	CH (Credit Hour)	Full Marks
1.	CORE	V	6	60	100
2.	CORE	VI	6	60	100
3.	CORE	VII	6	60	100
4.	GE-A	II	6	60	100
5.	SEC (English Communication)	I	4	40	100
TOTAL		5	28	280	500

SEMESTER - IV

Sl. No.	NAME OF THE COURSE	PAPER	CP (Credit Point)	CH (Credit Hour)	Full Marks
1.	CORE	VIII	6	60	100
2.	CORE	IX	6	60	100
3.	CORE	X	6	60	100
4.	GE-B	II	6	60	100
5.	SEC (Modern Office Management)	II	4	40	100
TOTAL		5	28	280	500

- A student can appear the Annual Higher Secondary Education (C.H.S.E) Examination if he/she is sent up by the college authority.
- The date for the C.H.S.E Examination has been fixed by the statute of the council. It is generally held in the first week of march every year.
- CHSE sends the list of eligible candidates to appear in the instant examination after the publication of results. The date for filling up forms and the date of instant examination is intimated to the college by CHSE

Pass marks and Division

- 30% marks in each subject in which there is no practical examination.
- In a subject which has practical examination a student is required to secure 30% marks in theory and 40% in Practical paper.
- A student is to secure 35% marks in aggregate in order to pass in +2 Arts or Commerce or Science.
- A student has to secure 50% marks in order to get second division and 60% marks for first division.

**RULES FOR ADMISSION AND EXAMINATION
FOR +3 CLASSES**

The college offers teaching facilities in Arts, Science & Commerce for the award of Bachelor's Degree under Utkal university. Bachelor's Degree course spread over three academic years.

HONOURS ADMISSION

Only those students who have secured 40% of marks in the subject and 40% of marks in the aggregate (excluding extra optional marks) are eligible to apply for honours seats/subjects.

Seat Strength

- | | |
|---|-----------|
| (i) Arts | 288 Seats |
| (ii) Commerce | 144 Seats |
| (iii) Science | |
| a. Physical Sciences (Physics, Chemistry
Mathematics, Instrumentation) | 160 Seats |
| b. Life Sciences (Botany & Zoology) | 64 Seats |

Seat Strength in Honours Subjects

i.	+3 Arts	1. English	32 Seats
		2. Oriya	64 Seats
		3. Political Science	64 Seats
		4. Economics	53 Seats
		5. History	56 Seats
ii.	+3 Science	6. Sanskrit	32 Seats
		(a) Physical Science	54 Seats
		2. Chemistry	54 Seats
		3. Mathematics	54 Seats
		1. Botany	35 Seats
		2. Zoology	35 Seats
iii.	+3 Commerce		125 Seats

2. Admission to the Course

- 2.1 Any student who has passed the Higher Secondary Examination of C.H.S.E , Orissa or any other qualifying examination recognized by the Academic Council of C.H.S.E. Orissa as equivalent there to, may be admitted to the 1st years of this course provided that a student shall not be admitted to Degree Course in science unless he/she has passed the qualifying examination in science.
- 2.2 No student shall ordinarily be admitted into the 1st year of the course four weeks (including holidays and Sundays) after date of publication of results of the Annual higher Secondary Examination of the Council of Higher Secondary Education Orissa or after the reopening of the Summer Vacation which ever is later, in exceptional cases, the appropriate authority may notify the last date of admission.
- 2.3 Candidates who for some valid reasons, are unable to take admission within the prescribed date under regulation 2.2 above, may however be admitted into a college within two weeks (including holidays and Sunday) from the last date of admission with a late fee as prescribed by the university. The Principal of the College shall intimate the names of such candidates and their dates of admission and shall remit the late fee collected to the University in one lot within two weeks from the date of such late admission.

(B) ARTS (HONOURS)

Group	SUBJECTS	No. of Papers	Credits	Total Marks
Core	Core-1 to Core-14	14	14x6=84	1400
DSE	DSE-1 to DSE-4	4	4x6=24	400
AECG		2	2x4=8	200
SEC		2	2x4=8	200
GE		4	4x6=24	400
GRAND TOTAL		26		148
				2600

N.B. : Arts (Honours) Course has Total Credits = 148, Total Marks = 2600

Abbr.-

DSE - Discipline Specific Elective
AECG - Ability Enhancement Compulsory Course
SEC - Skill Enhancement Course
GE - Generic Elective

SEMESTER - I

- Stipulation :**
- (1) An Arts (Honours) student has to opt. two different subjects as GE-A & GE-B other than Core Subject.
- (2) GE-A to be opted for Semester-I & III (as Paper-1 & 2) and GE-B Semester-II & IV (as Paper- 1 & 2)
- (3) An Arts Honours Student can opt maximum of two Practical Subjects.

Sl. No.	NAME OF THE COURSE	CP	(Credit Point)	CH	(Credit Hour)	Full Marks
1.	CORE	I	6	60	100	100
2.	CORE	II	6	60	100	100
3.	GE-A	I	6	60	100	100
4.	AECG	I	4	40	100	100
	(Environmental Studies)					
	TOTAL	4	22	220		400

SEMESTER - IV

Sl. No.	NAME OF THE COURSE	PAPER	CP (Credit Point)	CH (Credit Hours)	Full Marks
1.	English	II	6	60	100
2.	D SC-A	IV	6	60	100
3.	D SC-B	IV	6	60	100
4.	SEC (Modern Office Management)	II	4	40	100
TOTAL		4	22	220	400

SEMESTER - V

Sl. No.	NAME OF THE COURSE	PAPER	CP (Credit Point)	CH (Credit Hours)	Full Marks
1.	DSE-A	I	6	60	100
2.	DSE-B	I	6	60	100
3.	GE	I	6	60	100
4.	SEC (Financial Literacy & Banking)	III	4	40	100
TOTAL		4	22	220	400

SEMESTER - VI

Sl. No.	NAME OF THE COURSE	PAPER	CP (Credit Point)	CH (Credit Hours)	Full Marks
1.	DSE-A	II	6	60	100
2.	DSE-B	II	6	60	100
3.	GE	II	6	60	100
4.	SEC (Leadership & Personality Development)	IV	4	40	100
TOTAL		4	22	220	400

2.4 Candidates who have taken late admission, on payment of the late fee, shall have the percentage of lecturers counted from the date of such admission.

2.5 Candidates passing the instant higher Secondary Examination of the Council of Higher Secondary Education, Orissa may be admitted into the college within two weeks (including holidays and Sundays) after the publications of their results provided that the candidates may be admitted within one week there after with a late fee as prescribed by the University for each candidate. A candidate so admitted shall have the percentage of lecture's counted from the date of his/her admission.

2.6 Admission to the Second and Third year class shall be completed within two weeks of the reopening of the college without waiting of the publication of results of the first and second university examinations respectively, provided that the students may be

2.7 provided further that a student who could not appear the university examination due to shortage of attendance, shall be allowed to take readmission in the same year at the beginning of the immediate subsequent academic session subject to the availability of seats. Preference shall be given to the students who have secured higher marks in the last CHSE or university examination, as the case may be.

2.8 Notwithstanding anything contained in the preceding regulations, where the syndicate of the university, permits increase of seats in a class or gives fresh affiliation to any new subject in the college, the date of issue of such order shall be revised as the date of publication or results of the Council of Higher Secondary Education, Orissa for the purpose of admission there to.

2.9 A candidate whose results of Higher Secondary Examination are published late by the Examination Authority, may be admitted into the college within two weeks of the publication of his/her results depending on the availability of seats.

3 Change of Subject (s)

A candidate who has been admitted into the college with particular subject(s) or combination of subjects in to the first year may be allowed change of subject(s) or combination of subjects by the Principal till 30 days after, the last date of admission into first year course as prescribed in the provision of clause 2 of regulation.

**Final Structure for Under Graduate Programme
(B.A./B.Com/B.Sc.) Under Utkal University, Bhubaneswar
(As per CBCS System)
w.e.f. the session 2017-18**

1. ELIGIBILITY :

Higher Secondary / +2 / Senior Secondary or any other equivalent examination passed from any Board / Council established by the Govt. of India or any State Govt. or any other equivalent examinations recognised by Central Board of Secondary Education / Council of Higher Secondary / Dept. of Industry or any other Dept. of Govt. of Odisha or Utkal University. Those joining B.Sc. Programme must have passed the above examination under the faculty of Science / Technology / Engineering / Pharmacy etc. There shall be no such restriction for joining B.A. / B.Com. Stream.

2. COURSE STRUCTURE :

The Detailed Course Structure is given below

(A) ARTS (PASS)

Group	SUBJECTS	No. of Papers	Total Credits	Total Marks
Compulsory	English	2	2x6=12	200
MIL	MIL(O/H/U/AE)	2	2x6=12	200
DSC	DSC-A	4	4x6=24	400
DSC	DSC-B	4	4x6=24	400
DSE	DSE-A	2	2x6=12	200
DSE	DSE-B	2	2x6=12	200
AECG		2	2x4=8	200
SEC		4	4x4=16	400
GE		2	2x6=12	200
GRAND TOTAL		24	132	2400

N.B. : Arts (Pass) course has Total Credits = 132, Total Marks = 2400

Abbr.-

MIL (O/H/U/AE) - MIL (Odia / Hindi / Urdu / Alternative English)

DSC - Discipline Specific Core

DSE - Discipline Specific Elective

AECG - Ability Enhancement Compulsory Course

SEC - Skill Enhancement Course

GE - Generic Elective

SEMESTER - I

Sl. No.	NAME OF THE COURSE	PAPER	CP (Credit Point)	CH (Credit Hour)	Full Marks
1.	MIL		6	60	100
2.	DSC-A		6	60	100
3.	DSC-B		6	60	100
4.	AECG		4	40	100
TOTAL		4	22	220	400

SEMESTER - II

Sl. No.	NAME OF THE COURSE	PAPER	CP (Credit Point)	CH (Credit Hour)	Full Marks
1.	Compulsory : ENGLISH		6	60	100
2.	DSC-A		6	60	100
3.	DSC-B		6	60	100
4.	AECG		4	40	100
TOTAL		4	22	220	400

SEMESTER - III

Sl. No.	NAME OF THE COURSE	PAPER	CP (Credit Point)	CH (Credit Hour)	Full Marks
1.	MIL		6	60	100
2.	DSC-A		6	60	100
3.	DSC-B		6	60	100
4.	SEC		4	40	100
TOTAL		4	22	220	400

Stipulation :

- 1) A pass candidate has to opt. two different subjects as DSC-A & DSC-B
- 2) Subjects as DSE-A & DSE-B will be same as DSC-A & DSC-B correspondingly
- 3) Subject in GE will be different from DSC-A, DSC-B, DSE-A and DSE-B

SEMESTER - V

Sl. No.	NAME OF THE COURSE	PAPER	CP (Credit Point)	CH (Credit Hour)	Full Marks
1.	DSE-A	I	6	60	100
2.	DSE-B	I	6	60	100
3.	DSE-C	I	6	60	100
4.	SEC (Financial Literacy & Banking)	III	4	40	100
Total		4	22	220	400

SEMESTER - VI

Sl. No.	NAME OF THE COURSE	PAPER	CP (Credit Point)	CH (Credit Hour)	Full Marks
1.	DSE-A	II	6	60	100
2.	DSE-B	II	6	60	100
3.	DSE-C	II	6	60	100
4.	SEC (Leadership & Personality Development)	IV	4	40	100
Total		4	22	220	400

(D) SCIENCE (HONOURS)

Group	SUBJECTS	No. of Papers	Total Credits	Total Marks
CORE	Core -1 to Core -14	14	14x6=84	1400
DSE	DSE - 1 to DSE - 4	4	4x6=24	400
AECC		2	2x4=8	200
SEC		2	2x4=8	200
GE		4	4x6=24	400
GRAND TOTAL		26	148	2600

N.B. : Science (Hons.) Course has Total Credits =148, Total Marks = 2600

Abbr.- **DSE** - Discipline Specific Elective
AECC - Ability Enhancement Compulsory Course
SEC - Skill Enhancement Course
GE - Generic Elective

SEMESTER - V

Sl. No.	NAME OF THE COURSE	PAPER	CP (Credit Point)	CH (Credit Hour)	Full Marks
1.	CORE	XI	6	60	100
2.	CORE	XII	6	60	100
3.	DSE	I	6	60	100
4.	DSE	II	6	60	100
TOTAL		4	24	240	400

SEMESTER - VI

Sl. No.	NAME OF THE COURSE	PAPER	CP (Credit Point)	CH (Credit Hour)	Full Marks
1.	CORE	XIII	6	60	100
2.	CORE	XIV	6	60	100
3.	DSE	III	6	60	100
4.	DSE	IV	6	60	100
TOTAL		4	24	240	400

(C) COMMERCE (PASS)

Group	SUBJECTS	No. of Papers	Total Credits	Total Marks
DSC	DSC	12	12x6=72	1200
DSE	DSE	4	4x6=24	400
AECC		2	2x4=8	200
SEC		4	4x4=16	400
GE		2	2x6=12	200
GRAND TOTAL		24	132	2400

N.B. : Commerce (Pass) Course has Total Credits =132, Total Marks = 2400

Abbr.-

DSE - Discipline Specific Elective
AECC - Ability Enhancement Compulsory Course
SEC - Skill Enhancement Course
GE - Generic Elective

Stipulation :

1) A pass candidate has to opt one group of subjects as DSE in Semester-V and VI
(Group-A)- Accounting and Finance, (Group-B)- Banking & Insurance, (Group-C)-
Financial Markets.

SEMESTER - I

Sr.	Subject	Name of the Course	Paper	CP	CH	Full Marks
No.				(Credit Point)	(Credit Hour)	
1.	AECG	Environmental Studies	I	4	40	100
2.	DSC	Financial Accounting	I	6	60	100
3.	DSC	Business Law	II	6	60	100
4.	GE	Micro Economics	I	6	60	100
		TOTAL		22	220	400

SEMESTER - II

Sr.	Subject	Name of the Course	Paper	CP	CH	Full Marks
No.				(Credit Point)	(Credit Hour)	
1.	AECG	English	II	4	40	100
2.	DSC	Corporate Accounting	III	6	60	100
3.	DSC	Corporate Law	IV	6	60	100
4.	GE	Macro Economics	II	6	60	100
		TOTAL		22	220	400

SEMESTER - III

Sr.	Subject	Name of the Course	Paper	CP	CH	Full Marks
No.				(Credit Point)	(Credit Hour)	
1.	DSC	Human Resource	V	6	60	100
2.	DSC	Management Principles & Application	VI	6	60	100
3.	SEC	E-Commerce	I	4	40	100
4.	SEC	Personal Selling & Salesmanship	II	4	40	100
		TOTAL		20	200	400

34

SEMESTER - I

Sl. No.	NAME OF THE COURSE	PAP	CP	CH	Full Marks	Total	
						(Environmental Studies)	
1.	D SC-A	I	6	60	100		
2.	D SC-B	I	6	60	100		
3.	DSC-C	I	6	60	100		
4.	AFCG	I	4	40	100		
						22	220
						400	

SEMESTER - II

Sr.	Name of the Course	Paper	CP	CH	Full Marks
No.			(Credit Point)	(Credit Hour)	
1.	DSC-A	II	6	60	100
2.	DSC-B	II	6	60	100
3.	DSC-C	II	6	60	100
4.	AECG	II	4	40	100
		ML (Communication) (Odia/Hind/Urdu/AE)			
		Total	22	220	400

SEMESTER - III

Sr.	Name of the Course	Paper	CP	CH	Full Marks
No.			(Credit Point)	(Credit Hour)	
1.	DSC-A	III	6	60	100
2.	DSC-B	III	6	60	100
3.	DSC-C	III	6	60	100
4.	SEC	I	4	40	100
		English Communication			
		Total	22	220	400

SEMESTER - IV

Sr.	Name of the Course	Paper	CP	CH	Full Marks
No.			(Credit Point)	(Credit Hour)	
1.	DSC-A	IV	6	60	100
2.	DSC-B	IV	6	60	100
3.	DSC-C	IV	6	60	100
4.	SEC	II	4	40	100
		Modern Office Management			
		Total	22	220	400

39

SEMESTER - V

Sl. No.	SUBJECT	NAME OF THE COURSE	PAPER	CP (Credit Point)	CH (Credit Hour)	Full Marks
1.	Core	Principles of Marketing	XI	6	60	100
2.	Core	Fundamentals of Financial Management	XII	6	60	100
3.	DSE	DSE (Group- A/B/C)	I	6	60	100
4.	DSE	DSE (Group-A/B/C)	II	6	60	100
TOTAL			4	24	240	400

(C) SCIENCE (PASS)

Group	SUBJECTS	No. of Papers	Total Credits	Total Marks
DSC	DSC-A	4	4x6=24	400
	DSC-B	4	4x6=24	400
	DSC-C	4	4x6=24	400
DSE	DSE-A	2	2x6=12	200
	DSE-B	2	2x6=12	200
	DSE-C	2	2x6=12	200
AECC		2	2x4=8	200
SEC		4	4x4=16	400
GRAND TOTAL		24	132	2400

N.B. : Science (Pass) Course has Total Credits =132, Total Marks = 2400

Abbr.-

DSC - Discipline Specific Core

DSE - Discipline Specific Elective

AECC - Ability Enhancement Compulsory Course

SEC - Skill Enhancement Course

Stipulation :

- 1) A pass candidate has to opt three different subjects as DSC-A, DSC-B & DSC-C
- 2) Subjects as DSE-A, DSE-B & DSE-C will be same as DSC-A, DSC-B & DSC-C correspondingly.

SEMESTER - IV

Sl. No.	SUBJECT	NAME OF THE COURSE	PAPER	CP (Credit Point)	CH (Credit Hour)	Full Marks
1.	DSC	Cost & Management Accounting	VII	6	60	100
2.	DSC	Business Mathematics	VIII	6	60	100
3.	SEC	Computer Application in Business	III	4	40	100
4.	SEC	Personal Selling & Salesmanship	IV	4	40	100
TOTAL			4	20	200	400

SEMESTER - V

Sl. No.	SUBJECT	NAME OF THE COURSE	PAPER	CP (Credit Point)	CH (Credit Hour)	Full Marks
1.	DSC	Principles of Marketing	IX	6	60	100
2.	DSC	Fundamentals of Financial Management	X	6	60	100
3.	DSE	DSE (Group- A/B/C)	I	6	60	100
4.	DSE	DSE (Group-A/B/C)	II	6	60	100
TOTAL			4	24	240	400

SEMESTER - VI

Sl. No.	SUBJECT	NAME OF THE COURSE	PAPER	CP (Credit Point)	CH (Credit Hour)	Full Marks
1.	DSC	Auditing and Corporate Governance	XI	6	60	100
2.	DSC	Indirect Tax	XII	6	60	100
3.	DSE	DSE (Group- A/B/C)	III	6	60	100
4.	DSE	Business Research Methods and Project Work (will have 50 marks written & 50 marks Project report)	IV	6	60	100
TOTAL			4	24	240	400

Choose any one Group from the following (Group A or B or C) as DSE-I & II for Semester V and DSE-III for Semester-VI.

DSE	GROUP	PAPER	SUBJECTS
Semester-V	A (Accounting & Finance)	I	Financial Markets, Institution & Services
		II	Financial Statement Analysis & Reporting
		I	Indian Banking & Insurance System
	B (Banking & Insurance)	II	Merchant Banking & Financial Services
		I	Indian Financial System
	C (Financial Markets)	II	Financial Institutions and Services
Semester-VI	A (Accounting & Finance)	III	Corporate Tax Planning
		III	Fundamentals of Investment
		III	Financial Market Operations
	B (Banking & Insurance)	III	
		III	
	C (Financial Markets)	III	

(D) COMMERCE (HONOURS)

Group	SUBJECTS	No. of Papers	Total Credits	Total Marks
CORE	CORE-1 to CORE-14	14	14x6=84	1400
DSE	DSE-1 to DSE-4	4	4x6=24	400
AECG		2	2x4=8	200
SEC		2	2x4=8	200
GE		4	4x6=24	400
GRAND TOTAL		26	148	2600

N.B. : Commerce (Hons.) Course has Total Credits =148, Total Marks = 2600

Abbr.-

DSE - Discipline Specific Elective

AECG - Ability Enhancement Compulsory Course

SEC - Skill Enhancement Course

GE - Generic Elective

Stipulation :

1) Honours candidate has to opt one group of subjects as DSE in Semester-V and VI (Group-A)- Accounting and Finance, (Group-B)- Banking & Insurance, (Group-C)- Financial Markets.

36

SEMESTER - I

Sr.	SUBJECT	NAME OF THE COURSE	PAPER	C.P	CH	Full Marks
1.	AECG	Environmental Studies	I	4	40	100
2.	Core	Financial Accounting	I	6	60	100
3.	Core	Business Law	II	6	60	100
4.	GE	Micro Economics	I	6	60	100
TOTAL			4	22	220	400

SEMESTER - II

Sr.	SUBJECT	NAME OF THE COURSE	PAPER	C.P	CH	Full Marks
1.	AECG	English	II	4	40	100
2.	Core	Corporate Accounting	III	6	60	100
3.	Core	Corporate Law	IV	6	60	100
4.	GE	Macro Economics	II	6	60	100
TOTAL			4	22	220	400

SEMESTER - III

Sr.	SUBJECT	NAME OF THE COURSE	PAPER	C.P	CH	Full Marks
1.	Core	Human Resource	V	6	60	100
2.	Core	Income Tax Law & Practice	VI	6	60	100
3.	Core	Management Principles & Applications	VII	6	60	100
4.	GE	Business Statistics	III	6	60	100
5.	SEC	E-Commerce	I	4	40	100
TOTAL			5	28	280	500

SEMESTER - IV

Sr.	SUBJECT	NAME OF THE COURSE	PAPER	C.P	CH	Full Marks
1.	Core	Cost & Management Accounting	VIII	6	60	100
2.	Core	Business Mathematics	IX	6	60	100
3.	Core	Computer Application in Business	X	6	60	100
4.	GE	Indian Economy- Performance & Policies	IV	6	60	100
5.	SEC	Entrepreneurship	II	4	40	100
TOTAL			5	28	280	500

37

- ii) For subject without having practical full marks are 100 per paper out of which 20 marks is allotted for Mid-Semester Examination (Internal) and 80 marks for end semester examination.
- The question papers shall be divided into two parts such as Group- A & Group-B.
 - Group- A will carry 10 short questions of two marks each .The answer should be within two sentences.
 - There shall be 5 long type questions in Group -B with one alternative each have to be attempted and all questions shall be of equal value (12 marks X 5).
- iii) For subject with practical full marks are 100 per paper out of which 20 marks is allotted for Mid- Semester Examination, 50 is for End Semester Examination and 30 is for practical .
- The question papers shall be divided into two parts such as Group- A & Group-B. Group- A will carry 10 short questions of one mark each. The answer should be within two sentences.
 - There shall be 5 long-type questions with one alternative each have to be attempted for subjects having practical. The questions shall be of equal value (8 Marks x 5)
 - Practical will carry 30 marks out of which 10 will be for records.
 - Model answers for long questions should be between 700 - 1000 words.
 - Each Dept shall have a designated Teacher in-charge of Examination to be decided by the Principal in addition to the Controller of Examinations of the College (applicable to autonomous colleges).
 - Suitable modifications may be made by the Autonomous Colleges keeping in view the UGC Guideline for Autonomous Colleges, University Guidelines from time to time and State Govt. Guidelines from time to time.

BROAD PRINCIPLES FOR AWARD OF RECOGNITION :

Student transferred after 1st semester examination cannot be given position or medal under autonomous colleges. Students who have failed / remained absent / appeared for improvement shall not be eligible for University Gold medal or Rank. Students who have been granted credit waiver under credit transfer system can't be awarded Gold medal or position.

Stipulation :

- A Science (Hons.) Student has to opt two different subjects as GE-A & GE-B other than Core Subject
- GE-A to be opted for Semester-I & III (as paper-1 & 2) and GE-B Semester- II & IV (as Paper 1 & 2) .

SEMESTER - I

Sl. No.	NAME OF THE COURSE	PAPER	CP (Credit Point)	CH (Credit Hour)	Full Marks
1.	Core	I	6	60	100
2.	Core	II	6	60	100
3.	GE-A	I	6	60	100
4.	AECC (Environmental Studies)	I	4	40	100
Total		4	22	220	400

SEMESTER - II

Sl. No.	NAME OF THE COURSE	PAPER	CP (Credit Point)	CH (Credit Hour)	Full Marks
1.	Core	III	6	60	100
2.	Core	IV	6	60	100
3.	GE-B	I	6	60	100
4.	AECC ML(Communication) (Odia/Hindi/Urdu/AE)	II	4	40	100
Total		4	22	220	400

SEMESTER - III

Sl. No.	NAME OF THE COURSE	PAPER	CP (Credit Point)	CH (Credit Hour)	Full Marks
1.	Core	V	6	60	100
2.	Core	VI	6	60	100
3.	Core	VII	6	60	100
4.	GE-A	II	6	60	100
5.	AECC English Communication	I	4	40	100
Total		5	28	280	500

SEMESTER - IV

Sl. No.	NAME OF THE COURSE	CP	CH	Full Marks
1.	Core	VIII	6	100
2.	Core	IX	6	100
3.	Core	X	6	100
4.	GCEB	II	6	100
5.	SEC	II	4	100
	(Modern Office Management)			
	Total	5	28	280
				500

SEMESTER - V

Sl. No.	NAME OF THE COURSE	CP	CH	Full Marks
1.	Core	XI	6	100
2.	Core	XII	6	100
3.	DSE	I	6	100
4.	DSE	II	6	100
	Total	4	24	400

SEMESTER - VI

Sl. No.	NAME OF THE COURSE	CP	CH	Full Marks
1.	Core	XIII	6	100
2.	Core	XIV	6	100
3.	DSE	III	6	100
4.	DSE	IV	6	100
	Total	4	24	400

CREDIT INDEX

for each Semester

1 CREDIT

CUMULATIVE GRADE POINT AVERAGE (CGPA)

CREDIT INDEX

of all previous

1 CREDIT

Semesters up to the 6th

Semester

- iiii) A student in order to retain honors has to secure Grade 'C' and above in Core papers. Further in order to obtain distinction a student has to secure 50% of marks in all the subjects taken together (excluding core) in 1st appearance. A candidate passing under hard case rule (2% > grace mark) shall not be eligible to obtain distinction. In addition to the Grade points, marks/ percentage would also be awarded and shall also be reflected in the Mark Sheet. The details of grading system shall be printed on the backside of University Mark-sheet.

10. REPEAT EXAMINATION

- i) A student has to clear back papers (i.e. in the paper/papers one has failed i.e having secured grade F or below 30% mark) by appearing at subsequent semester examinations within **six years** from the year/ session of admission.
- ii) A student may appear improvement (repeat) in any number of Core papers (Honours) in the immediate subsequent examination if the candidate has obtained a grade below C (i.e. below 45%) in the paper concerned. The higher marks shall be retained. The Candidate securing grade, below C (i.e. below 45%) in the Core (Hons) Paper will be declared as Pass without honours.

11. HARD CASE RULE:

- i) 2% of grace mark on the aggregate mark subject to maximum of 5 (five) marks in single paper shall be given. This shall be applicable in each semester.
- ii) 0.5 (point five percent) grace mark can be given for award of B Grade (SGPA 7) in each semester provided grace mark under 11.1 has not been awarded. This willn't affects the distinction of the candidates.

12. EXAMINATION QUESTION PATTERN (SUGGESTIVE)

- i) The end semester examination will be of three hours irrespective of marks.

i) GRADING SYSTEM

Grade		Mark Secured from 100	Grade Points
Outstanding	'O'	90-100	10
Excellent	'A+'	80-89	9
Very Good	'A'	70-79	8
Good	'B+'	60-69	7
Above average	'B'	50-59	5
Fair	'C'	45-49	5
Pass	'D'	33-44	4
Failed	'F'	Below 33	0

N.B. A Candidate has to secure 33% or above to pass in each of the Papers.

The candidate obtaining Grade-F is considered failed and will be required to clear the back paper(s) in the subsequent examinations within the stipulated time.

The candidate securing 'B' Grade and above in Core/Honours papers in aggregate will be awarded Honours.

The candidate securing 'B+' Grade and above in aggregate in first appearance will be awarded Honours with Distinction/Distinction (for pass/regular course).

Any candidate filling the forms for appearing in back papers/improvement shall not be awarded Distinction.

ii) A student's level of competence shall be categorized by a GRADE POINT AVERAGE to be specified as :

SGPA - Semester Grade Point Average

CGPA - Cumulative Grade Point Average

(a) **POINT** - Integer equivalent of each letter grade

(b) **CREDIT** - Integer signifying the relative emphasis of individual course item(s) in a semester as indicated by the Course structure and syllabus.

CREDIT POINT: (b) x (a) for each course item

CREDIT INDEX: $\frac{\text{CREDIT POINT of course items in each Semester}}{\text{Semester}}$

GRADE POINT AVERAGE = $\frac{\text{CREDIT INDEX}}{\text{CREDIT}}$

SEMESTER GRADE POINT AVERAGE (SGPA) =

3. DURATION OF B.A. / B.SC. / B.COM (Pass / Hons.)

Three years of six semesters. Odd semester is from July to December (i.e. 1st, 3rd & 5th semester). The examination shall be held normally in the month of November/December. Even semester is from January to June (i.e. 2nd, 4th & 6th semester). The examination shall be held normally in the month of April/May. However, the Final Semester shall be conducted in April and result shall be published within 60 days from the date of completion of the examination. A student would be required to complete the course within six academic years from the date of admission.

4. Compulsory Registration for 1st Semester :

- * Registration for 1st semester is compulsory. A candidate admitted to +3 Courses but not registered for 1st semester examination, his/her admission will be automatically cancelled.
- * A candidate may take a blank Semester: A blank Semester has to be clubbed with next Odd or Even Semester as the case may be i.e. 1st, 3rd and 5th / 2nd, 4th and 6th.
- * A student may clear backlog papers within 6 years and improvement, if any, has to be completed within 4 years starting from the year of admission batch.

5 Attendance:

A candidate shall be required to attend at least 75% of the lectures in theory and practical classes taken separately.

Condonation in exceptional cases may be granted by Chairperson / Chairman / P.G.Council / the Principal (In

case of affiliated colleges) to the extent of 15% on production of medical certificate.

The Syndicate or Examination Committee may grant further condonation of shortage in attendance to the extent of 10% in respect of candidates who represent the University or State for Inter-University or inter-state competitions in Games and Sports or attending different recognized National camps.

Under no circumstance, the condonation shall be beyond 25%.

6. WEIGHTAGE DISTRIBUTION (PERCENTAGE) FOR EVALUATION:

The Choice Based Credit System (CBCS) examination shall be of Semester pattern. Each semester examination shall consist of a Mid-Semester (Internal) Examination and End Semester examination. Mid Semester examination shall be conducted only for theory papers. End Semester Examination in theory paper carrying full marks above 50 (e.g. > 60/75, 80 etc) shall be of 3 hours duration and practical shall be of 3 hours (for full marks carrying 30). On the other hand, theory papers carrying 50 marks or below shall be of 2 hours duration.

- i) Mid semester examination will be of 01 hour duration for 20 marks. There shall be no pass mark in Mid Semester examination.

- ii) The papers of Mid Semester Examination will be valued by the teachers or any external faculty teaching that paper in the department/college.

7. MID SEMESTER EXAMINATION:

9. GRADE SYSTEM IN EACH PAPER (Mid +End Sem Exam) in a Semester

Mid Term	20	50	30	(20+10 (Record))
Mid Term		A-Theory	B-Practical	
		Term End		
		B. Subjects With Practical :		
Mid Term	20		80	
Total			100	
		Term End		
		A. Subjects Without Practical		
Mid Term				
		Term End		
		Total		

8. MARK DISTRIBUTION:

- iii) A student who fails to appear in a mid Semester examination will be allowed to take the same examination with next batch of students only ONCE. However, it will be treated as a back examination. This rule is not applicable to the students appearing for Mid Semester component of V & VI Semester (UG). However, the candidates intending and eligible to appear in such examination shall have to apply to the PGC/Principal concerned in plain paper showing sufficient reasons thereof. If the PGC/Principal is satisfied, then she will be allowed to appear in the same examination.
- iv) There is no provision of improvement examination for Mid - Semester examination in any paper of any Semester.
- v) The Mid-Semester examination will be conducted at the end of Sept. /Feb. for Odd and Even Sem. Examination Respectively.
- vi) The College has to submit positively the Mid-Term marks by end of October/March to the Controller of Examinations for Odd & Even Semester respectively.

For example

Category of Post/Office	Candidate, Proposer and Seconder must be from
+3 Stream	+3 Stream
Science Society (+3)	+3 Science
Class Representative	Same Class

- (ix) Nominations can be filed in absentia (only in exceptional' cases) if the signatures of candidate, proposer and seconder are attested by any Gazetted officer or by any of the teachers of the college.

- (x) A candidate may file more than one set of nomination for the same post.

7. SCRUTINY

Scrutiny of nomination shall be made and valid nomination shall be published by 5PM on the same day after verification of his/her attendance and other records.

8. WITHDRAWAL OF NOMINATION

- (i) A candidate may withdraw his/her nomination in person only.
- (ii) He/she shall fill-up the prescribed withdrawal form in the presence of the officer-in-charge in the control room.
- (iii) In no case withdrawal of nominations be made in absentia / or through agents.

9. PUBLICATION OF FINAL LIST OF CONTESTING CANDIDATES.

- (i) A final list of contesting candidates for different posts shall be published separately for +3 .
- (ii) The placement of names in the final list shall be made alphabetically which shall remain same in the ballot paper.

10. WHAT I STAND FOR;

- (i) A meeting for 'What I Stand for' shall be organized by the election committee separately for +3
- (ii) The detailed code of conduct and instructions for the meeting shall be notified separately.

THE COLLEGE LIBRARY

The College library, established in 1959, has a good number of reading materials in General library and book bank catering to the needs of the students and staff. The Saktipad Memorial reading room was established in the year 1990 to provide reading facilities to the students during the college hours. The library remains open from 1030 am to 4.30 pm on all working days.

Rules for the library

1. No books shall be taken of the library without the knowledge of the librarian and until has been properly entered in the issue registers and the entry is signed by the borrower.
2. Borrowers are requested to return the books in the stipulated period for better circulation of the books among the users.
3. When the due date for return of a book falls on a holiday, it should be returned on the next working day.
4. Fine at the rate of 50 paise per book per day will be charged from the students who fail to return the book (s) within the due date.
5. Each borrower must examine the condition of the book (s) when they are issued. Books, magazines, Newspapers and other reading materials should be returned in good condition and if mutilation is detected later, fine will be charged against the last borrower.
6. Any book lost, damaged or defaced by a borrower must be replaced by him/her. If the book is one of a set series and the volume can not be obtained singly, then the set/series must be replaced at the reader's cost. If the book is a rare one and irreplaceable by the borrower, he/she must pay an amount ten times of the catalogued cost of the book.
7. No marginal or other notes or marking shall be made in the library books, nor shall any picture or page be removed or torn or otherwise disfigured. In such cases, the borrower may be asked to replace the book, failing which three times of the catalogued cost of the book shall be realized.
8. A book once issued to a borrower may be re-issued to him/her only when nobody else wants to take the books. For re-issue the book will be presented to the librarian for necessary entries in the register.

9	A borrower against whom over dues or other charges are outstanding shall not be allowed to borrow books from the library.
10.	The list showing the maximum of books that may be issued to various classes of borrowers is given below.
11	<p>Period of issue against different users is as follows</p> <p>(a) Teaching staff of the college; Maximum 2 months or 60 days .</p> <p>(b) Non -teaching staff of the college: maximum 01 month or 30 days</p> <p>(c) Students (Pass, Hons & +2): Maximum 15 days</p> <p>Important Notice</p> <p>a. The library follows closed -access system in issue and return of books.</p> <p>b. The library follows strict rules and regulations in issue and return of books.</p> <p>c. The overdue charges at a rate of 50 paise per book per day will be collected from the students who fail to return the book within the specific period.</p> <p>d. Transfer of library books into teachers' accounts by students is strictly prohibited.</p> <p>e. Users are requested to return the books within the specific period for better circulation of books and to avoid overdue charges.</p> <p>f. All users should take care of the books of the library.</p> <p>g. Books, magazines etc. of the library will be issued to the students and staff of the Kshetrapasi D.A.V College only.</p>

6. NOMINATION:	
(i)	Any eligible student of the college can contest different posts in the prescribed Nomination form, available in the college counters (along with other instruction/ guidelines etc) on cash payment.
(ii)	No student can contest for more than one office.
(iii)	A student who does not have at least 75% of attendance in the class can not contest for any post. 75% of attendance of a candidate will be determined by computing his/her attendance in all subjects taken together.
(iv)	Every contesting candidate must execute an "undertaking" available along with Nomination Form falling which he / she shall not be allowed to contest in the election.
(v)	Filing of Nominations can only be made in the presence of the officers in charge of "Nomination and Scrutiny". The candidate, the proposer and the secondor must sign in the appropriate places in the Nomination form only in the presence of the officers who shall compare the signatures with their respective identity cards.
(vi)	The candidate, the proposer and the secondor are advised to carry the following documents while entering the Nomination Hall/Room.
(A)	Up-to-date new/renewed identity card of the current session.
(B)	Admission / readmission money receipt of the current session.
(A)	No student can propose or second more than one candidate for the same office.
(B)	No student who is a candidate for the office can propose or second another candidate for the office.
(C)	In case of class / stream / category specific post the candidate, the proposer, the secondor must be from the same class/stream otherwise the nomination shall be invalid.

5. **NAME OF DIFFERENT OFFICES & POSTS:**

+3 Classes

I. Student's Union

- a. President
- b. Vice- President
- c. Secretary
- d. Assistant Secretary
- e. Class Representatives

(One from each faculty class wise)

II. Dramatic Association

- a) Secretary
- b) Assistant Secretary

III. Athletic Association

- a) Secretary
- b) Assistant Secretary

IV. Students' Common Room

- a) Secretary
- b) Assistant Secretary

V. Social Service Guild

- a) Secretary
- b) Assistant Secretary

VI. Oriya Sahitya Samaj

- a) Secretary
- b) Assistant Secretary

VII. Day Scholars' Association

- a) Secretary
- b) Assistant Secretary

VIII. Science Society

- a) Secretary
- b) Assistant Secretary

- h. Person who takes books from the library is supposed to have read the library rules and agreed to abide by them.
- 12. Books shall be returned to the library before the college closes for long vacations or on or before the date notified for the purpose.
- 13. Any body in possession of the library books shall return them to the library whenever he/she receives a requisition notice for-the return of the books from the librarian.
- 14. If any borrower keeps library books in his/her possession for more than the time allowed for the purpose, no more books will be issued to him/her until it is restored to the library in extreme cases, the privileges of using the library may be denied to such borrowers.
- 15. All the books shall be returned within the period allowed, failing which the matter will be reported to the principal for taking disciplinary action.
- 16. The students should put their requisition slips for books, journals etc. In the requisition box / hand over to the librarian at least one day before the issue date of the user fixed by the college.
- 17. All those remaining inside the library or at the library counter are expected to observe strict silence. The librarian has orders to see that rules are strictly observed and he is to report any willful breach of the rules.
- 18. The library premises should not be used for any purpose other than reading the books and periodical of the library or consulting about them.
- 19. Sticks and other articles not connected with study should not be brought into the library premises.
- 20. Spitting, smoking, sleeping inside the library and putting leg on library furniture are strictly forbidden.
- 21. If a student losses his/her library card, duplicate card will be issued to him/her on application and on payment of Rs 15/-
- 22. The students should produce library card and identity card of the college at the time of issue of books.

Rules for the Reading Room

The Saktipada Memorial Reading Room caters to the urgent academic needs of the students of this college. It remains open from

- 11.00 am to 3.00 pm on all working days or otherwise notified for the purpose. The following rules are binding on the readers.
1. Ordinarily one book or a journal is issued at a time to a student on a call slip and on production of identity card. All such books or journals must be returned to the librarian 30 minutes before the closing of the day. If a student fails to return the books or journal, a fine of 50 paise per day will be imposed on him/her till he/she returns the books or journal. In case of loss or damage three times of the cost of the book shall be realized.
 2. No student will be allowed to borrow the books, if he or she fails to present the valid identity card to the librarian.
 3. The students are expected to use the reading room during their leisure periods or off hours and the reading room premises should not be used for any purpose other than reading.
- Book Bank Rules**
- The Book bank of the college is a resource house of books. It aims to provide support against the demand of books of the needy poor and meritorious students. The Book bank has a set of rules for the issues and return of book.
1. Needy, poor and meritorious students may borrow text books and books of their interest from the Book bank by depositing 1/10th of the total cost of the book after due consideration of the advisory board of the book bank.
 2. The borrower shall have to return the books to the book bank before filling up forms for the council or university examination. In case the borrower fails in the test examination, he / she is to return the books immediately.
 3. First year +2 Arts / Science/Commerce students shall have to return the books soon after their annual examination is over. On fresh application, these books may be re-issued to them on usual payment for the next session.
 4. The borrower of the book will be held responsible for any damage, delete or loss of the book. In case the borrower is asked to replace the book and he/she fails, three times of cost of the book will be realized from him / her.
 5. Merit and poverty will be taken into consideration for granting books from book bank to the borrowers.

6. Applicants should write the name of the books they desire to borrow by consulting the librarian during working hours.
 7. The lending of books will be acceded to the borrowers as per the decision of the Advisory Board of the book bank.
 8. The books are lent to the students for one academic session on realization of prescribed amount fixed by the college.
 9. The borrowers are required to keep and use the book with utmost care since the books are to be used by succeeding batches of students of the college.
- COLLEGE ELECTION**
- NOTIFICATION**
- The Election to the different offices of the Students Union and other societies / Associations of +3 students for the session will be notified as per instructions of Government of Orissa, Department of Higher Education, as for Govt. notification there will be no election for +2 cultural association.
- PROGRAMME**
- The election shall be held as per programme supplied by the Government.
- CODE OF CONDUCT / INSTRUCTIONS / GUIDELINES / RULES**
- The code of conduct instructions/guidelines/rules and regulations notified by the college authority shall be strictly followed in the college election which supersedes all other instructions/guidelines/ rules and regulations of the previous years or as mentioned in the college calendar or the previous years.
- ELIGIBILITY**
- Only bonafide students of K. B. D. A. V. College, Nirakarpur can take part in the college election. He/she can contest election/propose/second / cast his or her vote provided that he/she has taken fresh admission or readmission during the current academic session within the time specified by the Principal. No readmission will be allowed after the specified date.
- (i) He/she must possess valid identity card of the college either new or renewed one.
 - (ii)

DRAMATIC ASSOCIATION

(Applicable to Degree Classes)

1. The name of the Association shall be THE KSHETRABASI D.A.V. COLLEGE DRAMATIC ASSOCIATION, NIRAKARPUR.
2. All the students of the College are ipso-facto members of the Association.
3. The Executive committee of the Association shall consist of;
 - a. President (Principal, Ex-Officio)
 - b. Vice-President and Associate vice-presidents (to be nominated by the Principal from among the members of the staff).
 - c. Secretary, Assistant Secretary, Dramatic Association
4. The Secretary shall maintain the accounts of the Association.
5. The Assistant Secretary shall assist the Secretary in discharge of his functions and shall assume all charges of the Secretary during his absence.
6. (a) The principal shall be the administrator of funds.
 - (b) A portion of the funds shall be set apart for acquiring permanent assets of the Association.
 - (c) The Executive Committee, in its first meeting, shall prepare a budget for the session, and the same will be operative after the principal approves it.
7. The Secretary shall in consultation with the Vice-President organize staging of play which shall be strictly confined to the bonafide students of the college.

ATHLETIC ASSOCIATION

(Applicable to Degree Classes)

1. The name of the Association shall be THE KSHETRABASI D.A.V. COLLEGE ATHLETIC ASSOCIATION, NIRAKARPUR.
2. The aims and objectives of the Association shall be to :
 - a) Organise games, sports and athletic activities.
 - b) Inculcate a sense of team spirit and sportsmanship among students.
3.
 - a) All bonafide students are ipso-facto members of the Association.
 - b) All members of staff are honorary members of the Association.

11. POLLING

- (i) The polling to the students' Union and other students' societies/ Association for +3 stream shall be held as per the notification of Government of Orissa.
- (ii) The detailed code of conduct instructions guidelines to the votes on the date of poll shall be published separately.

12. COUNTING OF VOTE

- (i) The counting of votes shall be made on the same day of the poll.
- (ii) The detailed instructions for counting of votes shall be notified separately.

13. PUBLICATION OF RESULTS.

As soon as counting is over, the names of elected candidates shall be published in the students notice board.

14. OATH TAKING CEREMONY;

- (i) The oath-taking ceremony of elected candidates shall take place as per the time and place specified by the Principal.
- (ii) All the elected candidates are required to attend the oath-taking ceremony. They shall be administered the "oath of office" by the Principal/Advisor/ Vice-President /Prof, in charge as the case maybe.
- (iii) Any elected candidate remaining absent on the day of the ceremony shall take oath on any working day later.

15. GOVT. GUIDELINES:

- (i) The students contesting for different posts can not display hoardings and posters. The college authority shall affix hoarding at conspicuous places indicating the names of the candidates and posts for which they are contesting.
- (ii) Election results shall be published by the college authority. Posters containing the names of the elected candidate shall be affixed at the conspicuous places of the college.
- (iii) A student, who does not have at least 75% attendance in the class, cannot contest for any post. 75% attendance of candidate will be determined by counting his attendance in all subjects taken together.
- (iv) If any contesting candidate indulges in violent activities intimidates

- any student to vote for him/her, he/she shall be disqualified and his/her candidature shall stand cancelled.
- (v) If the election of the Student's Union is not held as per the schedule on the date already notified due to protest or trouble created by students, no further election shall be held in that college for the current academic session.
- 16. GENERAL INSTRUCTIONS:**
- (i) A student convicted in any court of law cannot contest the election.
- (ii) There shall be no provision for recounting of votes. The counting of votes as certified by the presiding and polling officers and countersigned by the compiling officer is final.
- (iii) The candidate, his/her proposer, seconder and two other bonafide students accompanying the candidate will be allowed to enter the main gate for filing nomination on production of the valid identity cards as filed in nomination form.
- (iv) A student desiring to file his/her nominations is advised to submit application for obtaining 'attendance Certificate' to the Administrative Bursar as per the date and time notified.
- (v) In case of Tie (i.e. equal no. of votes in counting) a declaration of successful candidate in the Election shall be determined by the Principal by means of Toss of coin
- (vi) The Principal may alter, amend, supplement or abrogate any or all these rules if considered necessary for the discipline of the college.
- (vii) The Principal shall be the final authority in all matters connected with the elections and his decision shall be final and binding.



- 8. Vice-President**
The Vice-President must be a member of the Union belonging to the +3 classes. In the absence of the President the Vice-President shall assume all his rights and discharge all his duties.
- 9. Secretary**
Only registered students of +3 classes of the college can stand for the Secretaryship of the Union.
- (a) The Secretary shall arrange debates, give notice for all ordinary meetings, and record the minutes of all meetings whether annual, ordinary or extraordinary.
- 10. Assistant Secretary**
The Assistant Secretary must be registered student of +3 class. The Assistant Secretary shall assist the Secretary in the discharge of his duties and in absence of the Secretary he will perform all his functions.
- 11. Vacancies of Office**
The office bearers shall hold office for the session, unless they;
- (i) Cease to be members of the college,
(ii) Voluntarily resign in writing addressed to the principal.
(iii) Are removed as provided in Rule 13 mentioned below.
- 12.** An Office bearer who fails in the proper discharge of his/her duties can be removed by a vote of non confidence expressed by more than 50% of the members of the Union by means of a secret ballot on a date fixed by the principal for the purpose.
- 13.** (a) No guest will be invited to the meeting of the Students' Union unless the name has been approved by the Executive Committee of the Students' Union.
(b) The chairs, tables, almirahs and other items used in the Students' Union office will be issued in the name of the Secretary and he/she will have to return the same to the college office before being sent up for the University examination or allowed to take T.C. from the College.
(c) Amendment to any of these rules will be given effect from the following academic year.
(d) The principal shall be the final authority in all matters relating to the Students' Union.

- (ii) To adopt the Union Budget for the session.
- (iii) To undertake such other activities consistent with the objectives of the Union in accordance with the constitution.
- (b) (i) An ordinary meeting of the Executive committee will be convened by the Secretary in consultation with the Principal and the Adviser. Notice of such a meeting with date, time, place and agenda shall be given to members at least 48 hours prior to the meeting,
- (ii) An extraordinary meeting of the Executive committee can be convened at any time by the Principal.
- (iii) A meeting of the Executive Committee shall be presided over by the president or in his absence by the Vice- President or in the absence of both by any member of the committee elected at the meeting, such election being conducted by the Advisor/ Associate Advisor.
- (iv) No meeting of the Executive Committee can be conducted without the Advisor/ Associate Advisor,
- (v) The minute of the meeting shall be maintained by the Secretary and a copy thereof shall be communicated to the Principal through the Adviser within two days.

6. Advisor

- (a.) There shall be one Adviser and some Associate Advisers appointed by the Principal-from among the members of the staff.
- (b) The Adviser and the Associate Advisors shall be present at the meeting of the executive committee and at ordinary meetings of the Union. Whenever there is a meeting, they will assist the office bearers in the proper conduct of the meeting. The President may refer to the Advisor any rule for interpretation and the decision of the Advisor when so referred to, shall be final

7. President

Only registered student of +3 classes of this college are eligible to stand for the Presidentship of the Union. The President shall preside over the ordinary meetings of the Union at which he is present and also over extraordinary meetings. He shall be responsible for maintaining order and interpreting the Rules.

LYNGDOH RULES FOR ELECTION

WHO CAN PARTICIPATE?

To insulate the election process from criminals and political parties, during the poll period no one other than college/university students can take part in the election process. The candidates violating this rule will be disqualified.

MODE OF ELECTIONS

The committee recommended direct elections for smaller universities like the JNU or the University of Hyderabad. It said larger universities with widespread campuses could allow individual colleges to constitute their own representative bodies, which would further elect representatives to the apex university body. The committee suggested three modes for such indirect elections.

FREQUENCY OF ELECTIONS

Elections should be held annually. They should be conducted between six to eight weeks from the start of the academic session. The entire election process, from the date of filing nomination papers, campaigning and declaration of the results, should not exceed 10 days.

ELIGIBILITY

Undergraduates between ages 17 and 22 can contest. This rule may be relaxed in professional colleges where courses range between four and five years. The maximum age limit for postgraduate and research students to contest the elections would be 24-25 years and 28 years. Although no academic criteria has been prescribed for the candidates to contest, the committee said they should not have any academic arrears in their election year. Candidates should have the minimum attendance of 75 per cent. The candidate can contest for the post of office-bearer once and twice for the post of an executive member. Candidates will not have criminal records i.e. they should not have been tried and/or convicted of any criminal offence or misdemeanor. They would also not have been subject to any disciplinary action by university authorities. Candidates must be regular, full time students and NOT distance education students.

FINANCIAL ACCOUNTABILITY

The maximum a candidate can spend on campaigning is Rs 5,000. Within two weeks of the result, he/she will have to submit complete and audited accounts to the college/ university authorities, who will publish them within two days for examination by students.

No candidate will indulge in, nor abet, any activity, which may aggravate existing differences or cause tension between different castes and communities, religious or linguistic groups or groups of students. Criticism of other candidates will be confined to their policies and programmes, past record and work. Contestants will refrain from criticism of all aspects of private life not of other candidates. There will be no appeal to caste or communal feelings for votes and places of worship will not be used for electoral propaganda. Candidates will be prohibited from indulging in or abetting "corrupt practices" and offences like bribing, intimidation or impersonation. The candidates will be prohibited from canvassing within 100 meters of polling stations, holding public meetings 24 hours before the end poll and the transport and conveyance of voters to and from polling stations. No printed posters, pamphlets will be allowed and only hand-made material will be permitted at places notified by the authorities. No defacement or destruction of property of the college/university will be permitted.

Candidates doing so will be jointly and severally liable for that. Processions, public meetings etc. will not be permitted outside the campus and use of loudspeakers, vehicles and animals for canvassing will also be prohibited. The candidates will cooperate with the election officers and not distribute eatables or propaganda material.

FOR POLL ADMINISTRATORS

The Election Commission/ College/ University authorities will appoint impartial observers. In case of deemed universities and self-financed institutions, government servants may be appointed as observers.

(Applicable to +3 Degree Classes Only)

1. Students' Union shall remain the sole tribune of students' opinion inside Kshetrabasti D.A. V College. It's detailed functions are as follows.
 - (a) To organize discussions on the general, cultural, academic, national and international problems.
 - (b) To organize debates.
 - (c) To invite eminent persons to address the Union.
 - (d) To take up such other activities as proposed by the Union and approved by the Principal.
2. **Membership of the Union**
Every bonafide student of the college is a member of the Union and is eligible for election to any of its offices. None whose name is not on the rolls of the college can be a member of the Union.
3. **Members of the Staff**
The meeting of the Union shall be open to all members of the staff who, if they so desire, can take part in the proceeding of the meeting.
4. **Executive Committee;**
There shall be an Executive committee of the Students' Union consisting of the following:
 - (i) President
 - (ii) Vice-President
 - (iii) Secretary
 - (iv) Assistant Secretary
 - (v) Class representatives
 - (vi) Advisor, College Union
 - (vii) Associate Advisors
5. (a) The function of the Executive committee shall be :
 - (i) To draw up the programme of the Union Activities for the session.

SOFT SKILLS DEVELOPMENT CELL

(PROJECT GENESIS)

Basing on the Letter No.28121 (75) / HE, SOFT SKILLS DEVELOPMENT CELL is constituted from the current session. Degree students are advised to contact SPOC of the college for analytical and communicative English training in view of placement in public sector undertakings.

ANTI RAGGING CELL

With reference to UGC Letter No.F-1-8/2006(CPP-II), and recommendations of Raghavan Committee report and Lyngdoh Committee report, Anti Ragging Committee and Anti Ragging Squard have been constituted. All students of the college are advised not to be involved in ragging activities or in any other acts of misbehaviour in college premises or outside All students are required to submit undertaking at the time of admission/readmission, not to be involved In any such activities. Newly admitted students are advised to report the Principal immediately, if they are harassed by any means.

Students involved in ragging activities, will be dealt strictly as per recommendations of Honorable judges of Supreme Court.

Undertaking Proforma:

I Sri/Miss..... son/
daughter of Sri of
.....class bearing Roll No do hereby
undertake that shall not resort to ragging activities or any other acts of
misbehavior in the college premises or outside to the newly admitted students
in the college, In case, it is found that I am involved in such ragging activities,
my name will be sturck off from the rolls of the college.

Full Signature of the applicant
With date

I agree

Signature of Parent
Guardian with date

4. The Executive Committee of the Association shall consist of:
 - a. President (Principal, Ex-Officio)
 - b. Vice-president and Associate Vice-President (to be nominated by the Principal from among the members of the staff).
 - c. The Physical Education Teacher.
 - d. Secretary (to be elected among the student members)
 - e. Assistant Secretary (to be elected from among the student members)
 - f. Captains of such outdoor games as might exist in the college in the concerned academic session.
5. The Vice-President in consultation with the Associate Vice-Presidents and the Physical Education Teacher and with the approval of the Principal; shall nominate the Captains and Vice-Captains.
6. The Secretary shall be responsible for:
 - a. Organising activities as under 2 above.
 - b. Maintaining records and proceedings under the direct supervision and guidance of the Vice-President.
7. The Assistant Secretary shall assist the Secretary in discharging his duties and shall assume all charges of the Secretary during his absence.
8. a) The Principal shall be the administrator of the funds b) The Vice-President shall be superintendent of all games, sports and athletic activities.
9. The Secretary and the Assistant Secretary can not be the Captain or Vice-Captain of any game.
 - a) The P.E.T shall maintain accounts of the Athletic Funds and store.
 - b) He shall maintain accounts of the sports goods and other assets of the association.
10. The Principal shall be the final authority of the Association and may
 - a) Veto any resolution and proposal of the council and any committee or Sub-Committee and
 - b) Alter, amend, supplement or abrogate any or all of the these rules.

DAY SCHOLARS' ASSOCIATION

(Applicable to Degree Classes)

1. The name of the Association shall be THE KSHETRABASI D.A.V COLLEGE DAY SCHOLARS' ASSOCIATION, NIRAKARPUR.
2. The aim and objective of the Association shall be to :
(a) Organize social, cultural and academic gatherings:
(b) To organize puja of the deities of learning and wisdom (Ganesh Puja and Saraswati Puja)
3. All bonafide students of the college are ipso-facto members of the Association.
4. The Executive Committee of the Association shall consist of:
(a) President (Principal, Ex-Officio)
(b) Vice-President and Associate Vice-Presidents (to be nominated by the Principal from among the members of the staff).
(c) Secretary (to be elected from among the student members)
5. The Secretary with approval of the Vice-President shall prepare the budget, chalk out programmes and organize all functions of the Association and Puja in the college.
6. The Principal shall be the final controller of the Association and may at his discretion, alter, amend, supplement or abrogate any or all of these rules.

STUDENTS' COMMON ROOM

(Applicable to Degree Classes) :

1. The name of the Association shall be THE KSHETRABASI D.A.V COLLEGE STUDENTS' COMMON ROOM, NIRAKARPUR.
2. The aim and objective of the Common Room shall be to.
(a) Provide healthy recreation to the students.
(b) Foster a sense of togetherness among the students.
3. All bonafide students of the College are ipso-facto members of the common room.
4. The executive committee shall consist of (a) President (Principal, Ex-officio)
(b) Vice-President & Associate Vice-President (to be nominated by the Principal from among the members of the staff)

Scholarship to Teachers' Children:

This scholarship is awarded to the children of Primary School Teachers, High School Teachers or Secondary School Teachers, whose aggregate marks must be at least 70% in the High School Certificate Examination & CHSE qualifying marks in last Exam. Arts 60%, Science 70%, Com. 60%

Stipend for handicapped students :

This financial assistance is awarded to the deaf, blind or orthopedically handicapped students whose age should be within 17 to 30 years. The candidates must have 40% marks in the high school certificate examination or Higher Secondary Examination.

National Scholarship

This scholarship is awarded by the Government of Odisha on the basis of merit. Ordinarily the students who have secured more than 70% marks in aggregate in the H.S.C. Examination are qualified 10 get this scholarship.

P.G. Merit Scholarship

P. G. Merit-cum-poverty Scholarship

Teacher's Children P.G

Merit Scholarship

Arts - 60%
Sci. - 70%
Com. - 60%

Scholarship / Financial Assistance of this College

- a) Free studentships, not exceeding 12-1/2 of the total strength of each class of the college, care awarded to the students primarily on the basis of merit and annual income of the family.
- b) Assistance from social service Guild (SSF) and students Aid fund (S.A.F) is given to poor and meritorious students of this college.

SCHOLARSHIPS AND FINANCIAL AID

1. Post Matric Scholarship for ST/SC :

The ST/SC student who is continuing his/her post matriculation Studies . Successfully in any general or Technical / professional courses in any Govt. institute or recognized. Private institute is eligible to get the scholarship.

The annual income of the parent/guardian of the students should not exceed B2,00,000/- per annum.

2. Post Matric scholarships for OBC/SEBC :

The Govt. of India in the ministry of Social Justice & Empowerment has been implementing the scheme of post Ms to students belonging to OBCS/SEBC Since 1998.

The OBC/SEBC students whose parents/guardian income from all source doesn't exceed B1000,000/- per annum are eligible for post matric scholarship.

3. Post Matric Scholarship for minority

The Govt. of India in the ministry of minority affair has been implementing the scheme of post matric scholarship for students from class XI to PhD (Except Professional Technical Course in Degree UPG) in the minority communities under the Prime Minister's 15 point programme for the welfare of minorities announced in June 2006.

The annual income of the parent/guardian of the deformed eo;; mpy rcvrrf Td. 2,00,000/-

4. Junior college Merit Scholarship for +2 Students :

The students who have secured 70% marks in aggregate in the Annual H.S.C. Examination of the same year are eligible to apply for the award of this scholarship.

5. Senior college Merit Scholarship ;

The scholarship is awarded to the Degree students according to the merit on the basis of Higher secondary marks qualifying marking last Exam.

Boys : SC - 70%

Arts - 60%

Com. 60%

c) Secretary (to be elected from among the student members)

d) Assistant secretary (to be elected by student members)

5. The Secretary shall be responsible for;

a) Convening executive meetings.

b) maintaining records and proceeding.

6. The Assistant Secretary shall assist the Secretary in discharging his functions and shall assume all charges of the secretary in his absence.

7. The Account shall be maintained by the Vice-President.

8. The Principal shall be the final controller of the common room and can at his discretion alter, amend, supplement or abrogate any or all of these rules.

ODIA SAHITYA SAMAJ

(Applicable to Degree Classes)

1. The name of the Association shall be THE KSHETRABAS. D.A.V COLLEGE ORIYA SAHITYA SAMAJ, NIRAKARPUR.

2. The aim and objective of the Samaj, shall be to;

a) Organise meetings and purchase books, pothis and lexicons and

b) Organise activities as would further the study of topics and problems pertaining to language and literature in general and Oriya and Sanskrit in particular.

3. All bonafide students of the College shall *ipso-facto* be members of the Samaj.

4. The executive committee of the Samaj shall consist of;

a) President (Principal, *Ex-Officio*)

b) Vice-President and Associate Vice-Presidents are to be nominated by the Principal from among the members of the staff.

c) Secretary (to be elected from among the student members)

d) Assistant Secretary (to be elected by student members)

5. The Principal *shall be the* final controller of the Samaj and may, at his discretion, alter, amend, supplement or abrogate any or all of these rules.

SOCIAL SERVICE GUILD
(Applicable to Degree Classes)

1. The name of the Association shall be THE KSHETTRABASI D.A.V COLLEGE SOCIAL SERVICE GUILD, NIRAKARPUR.
- 2 The aim and objective of the guild shall be:
 - a) To grant financial aid to needy and deserving students of the college.
 - b) To raise a voluntary corps to help at the time of natural calamities, accidents and at the large gathering like melas and festivals.
- 3 All the students of the college are ipso-facto members of the Guild.
- 4 The Executive Committee of the Guild shall consist of:
 - a) President (Principal, Ex-Officio)
 - b) The Vice-President and Associate Vice-Presidents (to be nominated by the Principal from among the members of the staff)
 - c) Secretary (to be elected by student members)
 - d) Assistant Secretary (to be elected by student members)
5. a) The Principal shall be the administrator of the funds,
b) The Vice-President shall be responsible for the accounts.
- 6 a) Depending on the availability of funds, annual aids shall be given to needy and deserving students of the college on an undertaking from the beneficiary that he would repay the same together with suitable donation when he is settled in life.
b) An aid or loan from the Guild is meant for helping the students in paying the college dues.
- 7 The Principal shall be the final controller of the Guild and may, at his discretion, alter, amend, supplement or abrogate any or all of these rules.

SCIENCE SOCIETY
(Applicable to Degree Classes)

1. The name of the Association shall be THE KSHETTRABASI D.A.V COLLEGE SCIENCE SOCIETY, NIRAKARPUR.
 2. The aims and objective of the Association shall be to :
 - a) Organise meetings
 - b) Organize such other activities as would further the study of the topic and problems pertaining to subjects incorporated in the Association.
 3. All students belonging to the Science faculty and studying subjects incorporated in the associations shall ipso-facto be members of the association.
 4. The Executive committee of the Association shall consist of:
 - a) President (Principal, Ex-Officio)
 - b) The Vice-President and Associate vice-presidents (to be nominated by the principal from among the teachers of the association)
 - c) Secretary (to be elected from the among student member of the association)
 - d) Assistant secretary (to be elected from among the student members of the association)
 5. The Secretary shall be responsible for:
 - a) Convening executive meetings.
 - b) Organizing activities as under 2 above.
 - c) Maintaining accounts and proceedings
 - d) Maintaining accounts under the direct supervision of the vice-president.
 6. The assistant secretary shall assist the secretary in discharging his function and shall assume all charges of the secretary in his absence
- COMMERCE SOCIETY**
- The commerce society of K. B. D.A. V collage has been formed in the year, 1994 All the students of +3 commerce classes are the members of the said society.
- Office bearers of this society shall be nominated by the principal after consultation with head of the department of commerce.

COURSE STRUCTURE

1. Group-A : Core. papers : 8 to 10 papers
(Compulsory Papers)
 2. Group-B : (Core Elective Papers) : 4 to 6 papers
(Special Papers)
 3. Group-C: Allied Elective Courses: : 4 to 6 papers
(Open to students of all
the Department as wefl as
of allied disciplines)
 4. Group-D: Free Elective in
3rd Semester : 2 to 6 papers
(Open to students of all PG Depts.)
(The student may pursue
such a course in his own
Department of in other Department)
 5. Group-E : Audit papers : (No Credit points)
- Total Papers : 18
Total Marks : 1800
Total Credit Points : 72
(Each paper : 4 Credits 4x18 =72)

INSTRUCTION :

- Each Paper : 100 Marks
- Internal Assessment : : 30 Marks
 - Semester Examination : : 70 Marks
- Total** : 100 Marks

N.C.C

N.C.C training is provided in the College for both boys and girls students. It has a present strength of 60 boys and 25 girls.

Enrolment:

Any boy/girl student of the college is eligible for enrolment through a process of selection.

- a) If he/she is regular student of the college.
- b) If he/she fulfils the requirements of physical fitness & medical fitness
- c) If he/she does not belong to any communal or political organization.

Necessary application has to be made for the purpose. A cadet is advised to obey the relevant rules in vogue. A cadet hence enrolled in N.C.C. is required to undergo 120 training periods in a session and attend atleast one NCC camp every year.

N.S.S.

There are 4 Units of NSS. Out of them one for +3 Boys,+2 Boys and two for +3 Girls. The N.S.S. has been introduced in this college to arouse national consciousness and to inculcate a sense of social responsibility, discipline and dignity of labour among students. It has a present strength of more than 100 boys and girls. A student has to apply in plain paper in the prescribed proforma which is available with the authorities to join N.S.S camps.

Special camps shall be organized to work among people, particularly during vacations. The duration of camp period is 10 days. Certificate shall be issued during the camping period.

ODISHA STATE BHARAT SCOUTS AND GUIDES (ROVERS AND RANGERS)

The Rovering (for boys) and Rangering (for girls) units of the Orissa State Bharat Scouts and Guides have been introduced in this college from the session 1999-2000 Its main objective is to develop good citizenship among young boys and girls through social interaction and service activities. At present 50 young boys and girls have joined as Rovers/Rangers.

Any male/female students of the college is eligible for enrolment as Rover/Ranger into the Rover Crew/ Ranger Team through process of selection

Rovers/ Rangers training camps/service are organized by state Unit, Bharat Scouts and Guides, from time to time.

YOUTH REDCROSS

The Youth Red Cross Unit of the college organizes many important activities such as plantation, population Awareness programmes, Blood Donation and First Aid Training Camps and Debates and Competitions on burning topics. It also give financial assistance to very needy students and humanitarian aid to the people affected by natural calamities. There are 100 energetic and dynamic volunteers serving the locality with dedication under the able guidance of the counselor.

COLLEGE MAGAZINE EDITORIAL BOARD

CHITRAKUTA IS the name of the College Magazine. It is published every year which reflects the literary creativity of the students and staff of the college. The Editorial Board consisting of teachers and students nominated by the principal form different faculties is constituted according to college rule.

COLLEGE CANTEEN

The College has a well-furnished canteen to cater to the needs of the students and the staff. It provides both tiffins and meals at subsidized rates. Some senior members of the staff are appointed by the Principal to look after its proper functioning.

JOINT-VENTURE COLLEGE COMPUTER EDUCATION (JVCEE)

The Department of Higher Education of Orissa has launched a Joint Venture Project Computer for All in association with Computer Point, a premier Computer Education and Training Centre to provide each and every college student easy access to computer education inside the college campus at a very reasonable fees. The course offered spreads from beginner's course to specialize and career development courses for the students.

The JVCEE provides the most comprehensive and updated training through its structures and cost effective programmes. Any students of +2 and +3 class can be admitted to the courses.

COURSES:

Computer Concept Course (CCC), Certificate Course in Computer Networking and Internet (CCNI), Certificate course in Desktop publishing (CDTP), Certificate in Business Accounting Certificate Course in Computer Aided Drafting and Designing (CADD), Certificate course in Visual Basic (CCVB).

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In Memory of

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(Cash Award)
15. Best Graduate
Botany Hons.
Chemistry (Cash Award)
16. Best Graduate in Mathematics (Hons)
17. Best Graduate in
Commerce Hons.
(Cash Award)
18. Best Graduate in
Oriya Hons.
(Cash Award)
19. Best Graduate in
History Hons.
(Cash Award)
20. Best Graduate in
Pol. Sc. Honors.
(Cash Award)
21. Best Graduate in
English Hons.
(Cash Award)

Name of the Donor

Sri Ashis ku. Das	Nirakarpur
Lecturer in Zoology	
Sri. U. K. Bahinipati	Nirakarpur
Demonstrator in	
KBDV College	
Satyabadi Rath	Nirakarpur
Reid. Headmaster,	
Chandan Kumar Mishra,	
Lect. in Commerce	
K.B.D.A.V College,	
Dr. B. K. Pattanaik.	Nirakarpur
Ex-Reader in Oriya	
K.B.D.A.V College,	
Maj. Dr. J.K. Das Mohapatra,	Nirakarpur
Reader. in History	
K.B.D.A.V College,	
Sri P.C. Pattanaik,	Nirakarpur
Ex-Principal	
K.B.D.A.V College,	
Sri L.D. Srichandan	Nirakarpur
Ex-Reader in English	
K.B.D.A.V College,	

FIRST SEMESTER - Group - "A"

Paper	Core Papers - Compulsory Papers	Marks	Cr.
Code	Course Name (Core Papers)		
1.1	English I	100	4
1.2	English II	100	4
1.3	Mathematics I	100	4
1.4	Mathematics II	100	4
Total Credit : 4x4=16		Total Marks 100x4=400	

SECOND SEMESTER - Group - "A"

Paper	Core Papers - Compulsory Papers	Marks	Cr.
Code	Course Name (Core Papers)		
2.1	Mathematical Methods-I	100	4
2.2	Physics-I	100	4
2.3	Chemistry-I	100	4
2.4	Computer Science-I	100	4
Total Credit : 4x4=16		Total Marks 100x4 =400	

THIRD SEMESTER - Group - "B & C"

Paper Code	Core Papers - Compulsory Papers	Marks	Cr.
3.1	Maths I	100	4
3.2	Maths II	100	4
3.3	Physics I (D)	100	4
3.4	Physics II (D)	100	4
3.5	Chemistry I (D)	100	4
3.6	Chemistry II (D)	100	4
3.7	Biology I (D)	100	4
3.8	Biology II (D)	100	4

82	
<p>The college has instituted several Prizes and Awards since 1997 to recognize the excellence of students in various fields. These are awarded every year on 2nd February, on the occasion of "Kshetrabasi Jayanti".</p> <p>[For details of the Prizes and Awards refer to Appendix-II]</p>	
PRIZES AND AWARDS	
<p>01. Creative Writing (Poetry, Short Story)</p> <p>02. Performing Arts (Drama)</p> <p>03. Computer Application</p>	
AUDIT COURSE (No Credit)	
<p>Credit : 4x2=8 Total Credit = 16</p> <p>Credit : 8x1=8 Total Marks = 400</p> <p>* D : Free Elective Papers</p>	
4.1. uftk i y zy	4
4.2. MuahYi _! Z0	4
4.3. MuahYi ^0\$ _Ez01	4
4.4. MaYi o _A^u i @uTFP^u	8
Code	
Paper	
Course Name (Core Papers)	
Marks	
Cr.	
FOURTH SEMESTER - Group - "A & B"	
<p>Any Six to be opted by the Students</p> <p>Total Credit : 4x6=24 Total Marks 100x6 =600</p> <p>* D : Free Elective Papers</p>	
3.9 gRM^u i A20*(D)	4
310. gRM^u i y zy	4
(D)	100
(D)	100

87	
Name of Prizes	
7. Best Graduate (Cash Award)	Late Ratha Sahoo, Sister of Sri B.D. Sahoo
8. Best Lady Graduate (Cash Award)	Late Sasirekha Sahoo Sister of Sri B.D. Sahoo
9. Best Sc. Graduate (Cash Award)	Late Smt. & Sri Narayan Rao Parents of Dr. S.R. Rao
10. Best Arts Graduate (Cash Award)	Late Akhil Kumar, son-in-law of Sri B. S. Mohapatra
11. Best Commerce Graduate (Cash Award)	Sri M.R. Senapati
12. Best Graduate in Chemistry Hons. (Cash Award)	Late Smt. Manorama Mohapatra M/o Sri S. N. Mohapatra
13. Best Graduate in Physics Hons. (Cash Award)	Dibyachanchala Memorial Prize
Name of the Donor	
Sri B.D. Sahoo, Ex-Reader in Zoology K.B.D.A.V College, Nirakarpur	
Sri Basudev Sahoo Ex-Reader in Zoology, K.B.D.A.V College, Nirakarpur	
Dr. S.R. Rao. Ex-Principal K.B.D.A.V College, Nirakarpur	
Smt. Sri B.S. Mohapatra Ex-Principal K.B.D.A.V College, Nirakarpur	
Ex-Lect in Commerce K.B.D.A.V College, Nirakarpur	
Sri S.N. Mohapatra Ex-St. Lect. in Chemistry K.B.D.A.V College, Nirakarpur	
Miss Indumati Mishra Ex-Reader in Physics. K.B.D.A.V College, Nirakarpur	

APPENDIX-II

PRIZES AND AWARDS AWARDED BY THE COLLEGE ON THE OCCASION OF KSHETRABASI JAYANTI

<u>Name of Prizes</u>	<u>In Memory of</u>	<u>Name of the Donor</u>
1. Sachala Devi Memorial Gold Medal for best in Khurda District Inter College English Debate	Late Mrs. Sachala Mohanty W/o Sir J.N. Mohanty K.B.D.A.V College, Nirakarpur	Sri J.N. Mohanty Ex-Reader in English
2. 2nd Best in Khurda District Inter College English Debate (Cash Award)	Late Kshetrabasi Routray Founder of the College	Sri Sarat Ch. Routray Jankia Garh Sahi, Puri
3. 3rd Best in Khurda District inter College English Debate (Cash Award)	Late Hare Krishna Pattanaik Grand Father of Sri A.K. Pattanaik	Sri. A.k.Pattanaik Ex. Lect. in Pol. So. K.B.D.A.V College, Nirakarpur
4. Prabir Kumar Memorial Prize for best in Inter College Oriya Debate of Khurda District (Cash Award)	Late Prabir Ku. Tripathy (S/o Sri Narayan Tripathy) Ex-Lecturer in Sociology K.B.D.A.V College, Nirakarpur	Sri Narayan Tripathy At-Sasan, P.O. - Sidhoi Via - Kaduapada Dist - Jagatsinghpur
5. Second Best in inter college Oriya Debate of Khurda District (Cash Award)	- do -	- do -
6. Third Best in Inter College Oriya Debate in Khurda District (Cash Award)	- do -	- do -

MANDAKINI WOMEN'S HOSTEL

This institution is proud of the newly built women's hostel constructed with UGC assistance for the IX plan project, inaugurated on 5th January 2009 by His Excellency the Governor of Orissa. The hostel christened MANDAKINI, would serve a high cherished goal of accommodating fifty female boarders.

BABU JAGAJIBAN RAM WOMEN'S HOSTEL

The College obtaining a Special Grant from the Govt. of India has built another hostel for Girls named as BABU JAGAJIBAN RAM WOMEN'S HOSTEL in fond memory of Babu Jagajiban Ram the messiah of the down trodden people. The hostel is accomodating 50 Girls Students (SC/ST) shortly.

...

Extract of the Odisha Conduct of Examination Act, 1988

- 3. Prohibition of use of unfair means at examinations:**
 - a) No person shall adopt or take recourse to unfair means at any recognized examination.
 - b) No person shall aid, abet or conspire in the use of unfair means at any recognized examination.

- 4. Restriction on copies of question paper and offer of information:**

No person, who is not lawfully authorized or permitted by virtue of his/her duties to do so, shall before the time fixed for distribution of copies of a question paper to examinees at recognized examination.

 - a) Procure, attempt to procure or possess such question paper or a portion or a copy thereof, or
 - b) Impart or offer to impart information which he knows or has reason to believe is related to or is derived from or has a bearing upon such question paper.

- 5. Prevention of leakage from person entrusted with examination work:**

No person who is entrusted with any work connected with a recognized examination shall, except in the discharge of his duties, directly divulge or cause to be divulged or known or any other person any information or part thereof which he has come in possession in the discharge of his duties.

- 6. Restriction on fake papers:**

No person shall procure, possess, distribute or otherwise publicize or cause to be publicize any question paper as being the one or purporting to be one that is to be given or likely to be given at an ensuring recognized examination.

- 7. Prohibition of loitering etc. near examination centre etc.**

No person save in the discharge of his duties shall (a) during the hours where a recognized examination centre or where any evaluation or tabulation work relating to a recognized examination is done and (b) two hours proceeding the commencement of such examination, evaluation or tabulation work or any tabulation work done commit cause to be omitted any of the following acts within the premises where the recognized examination is held or at any place where evaluation work namely, (i) loitering, (ii) distributing or otherwise publicizing any paper or other matter relating to such examination, or (iii) indulging in such other activity as is likely to affect secrecy thereof, provided that nothing contained in this section shall apply in respect of bonafide activities of examinees appearing at the examination which is conducted at such examination centre.

- 8. Refusal of duties connected with examination prohibited:**

No person assigned with invigilation work or superintendence of any recognized examination of any centre or any other work connected with such examination or evaluation, tabulation or publication of results of such examination shall refuse, save under circumstance beyond his control, to perform the work or duties so assigned.

- 9. Penalty:**

Whoever contravenes any of section 3 to 8 shall, on conviction, be punished with imprisonment of the term which may extend to three months or with fine which may extend to three thousand rupees but shall not be less than five hundred or with both.

- 10. Investigation etc.**

- a) An offence under this Act shall not be investigated by an officer below the rank of Sub-inspector of Police.
- b) All offence under this Act shall be cognizable and no bailable.

DECLARATION

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 Periodicity of Publication : Annual
 Publisher's Name : Dr. Ramachandra Dash
 Nationality : Indian
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 Bhubaneswar-751003

I declare that the information cited above are true to the best of my knowledge and belief.

Dr. Ramachandra Dash
 Principal

Name of Prizes

22. Best Graduate in Economics Hons. (Cash Award)
23. Securing Highest Marks in Sanskrit (+3)
24. Best +2 Sc. Student (Cash Award)
25. Best +2 Comm. Student (Cash Award)
26. Best +2 Arts Student (Cash Award)
27. Best Student in +2 Stream (Cash Award)
28. Preetam Memorial Prize for Securing Highest Mark in English in +2 Stream (Cash Award)

In Memory of

Late Taraprasana Mishra
 F/o - Anmaya Ku. Mishra
 Joint Manager, Bank of Baroda
 Nirakarpur
 Late Raghunath Mishra Sharma
 F/o Sri Gayaprasad Mishra
 Late Gunamani Dash
 F/o Sri Pramod Ku. Dash
 Late Gobinda Ch. Srichandan
 F/o Sri L.D. Srichandan
 Late Radharani Srichandan
 M/o Sri L.D. Srichandan
 Late Rama Ch. Pattanaik
 Grand Father of
 Sri S.K. Pattanaik
 Late Preetam Preteendra
 Narayan Sarangi
 S/o Sri Amarendra
 Narayan Sarangi

Name of the Donor

Sri. Anmaya Ku. Mishra
 Sri Gayaprasad Mishra
 Kashipur,
 Nirakarpur
 Sri Pramod ku. Dash
 Ex-Reader in Mathematics
 K.B.D.A.V College Nirakarpur
 Sri L. D. Srichandan
 Ex-Reader in English
 K.B.D.A.V College Nirakarpur
 Sri L. D. Srichandan
 Ex-Reader in English
 K.B.D.A.V College Nirakarpur
 Sri Sushil ku. Pattanaik
 Lecturer in Commerce,
 K.B.D.A.V College Nirakarpur
 Sri A. N. Sarangi
 Ex-Sr. lecturer in English
 K.B.D.A.V College, Nirakarpur

96

96

Name of the Donor

06

LIST OF OPTIONAL HOLIDAYS - 2018

Sl. No.	Name of the Holiday/Festivals	Date on Which it falls	Days of the week	No. of Days
1.	Guru Gonind Singh Jayanti	05.01.2018	Friday	1
2.	Foundation Day of Bramha Samaj	25.01.2018	Thursday	1
3.	Day following Shivratri	15.02.2018	Thursday	1
4.	Easter Saturday	07.04.2018	Saturday	1
5.	Buddha Purnima	30.04.2018	Monday	1
6.	Christmas Eve	24.12.2018	Monday	1
Total Number of Holidays				6

Note : Employees of the College may avail one optional holiday from the above list. Applications for optional leave should reach the undersigned by 05.01.2018 through proper channel. The Head of the departments / Librarian / H.C should see that in no case more than 50% of the employees of a particular department / section avail optional leave on a particular occasion. Option for optional leave will not be entertained after due date.

APPENDIX - III

LIST OF STUDENTS REPRESENTATIVES COLLEGE UNION From 1959 to 2016

Session	Name of the President	Name of the General Secretaries
1959	Record not available	
1960	Nabaghan Sahoo	Harish ch. Mishra
1961	Record not available	
1962	Record not available	
1963	Subharansu SekharDas	Nalinikanta Mahaptra
1964	Subharansu SekharDas	Nalinikanta Mahaptra
1965	Rajagopal Mishra	Nitya kishore Das
1966	Record not available	
1967	Record not available	
1968	Padma Charan Ram	Damodar Jena
1969	Raghunath Acharya	Golak Prasad Panda
1970	Seshadev Das	Ramesh Ch. Mahapatra
1971	Brajabandhu Martha	Bhubaneswar Baral
1972	Debaranjan Mahapatra	Bijaya kumar Patra
1973	Sukant Ku. Jena	Ramesh Ch. Mahapatra
1974	Sarat. Ch. Paikray	Sarat ku. Mohapatra
1975	Emergency	
1976	Akshya Ku. Champati	Pradipta Ku. Rautray
1977	Emergency	
1978	Prafulla Kumar Jena	Satrughna Palatasingh
1979	Dibakar Satapathy	Akshaya Kumar Das
1980	Patitapaban Panda	Sibaram Pradhan
1981	Bhubaneswar Ranbir	Bhaskar Ch. Choudhury
1982	Manoranjan Baliarsingh	Janmejaya Harichandan
1983	Ajaya Kumar Jagadev	Bichendra Ch. Jayasingh.
1984	Arun Kumar Dash	Trinath Pradhan
1985	Kishore Chandra Baral	Pradipta Kumar Patra
1986	Aparti Jena	Lingaraj Sarangi
1987	Batakrushna Jena	Srinibas Satapathy
1988	Santanu Ku. Dash	Dillip Kumar Pradhan
1989	Prahallad Manasingh	Prasant Ku. Jagadev
1990	Prasant Ku. Jagadev	Umakanta Samantaray
1991	Umakanta Samantaray	Pradyumna Ku. Jagadev
1992	Gayaprasad Sahoo	Akshya ku. Maharana
1993	Gyana Ranjan Pattanaik	Gopal Prasad Harichandan
1994	Kailash Ch. Rautaray	Biranchi Narayan Parida
1995	Sanatan Barik	Rajendra Ku. Sahoo
1996	Bijaya Ku. Palatasingh	Sumanta Ku. Baliarsingh

1997	Dillip Ku. Khandayatray	Udayanath Ballarsingh	Pratap Keshari Baral
1998	Rama Narayan Dash		
1999	Super Cyclone		
2000	Dipak Ku. Mohanty	Prakash Routray	
2001	Sarbeswar Jena	Pradosh Ku. Mandhata	
2002	Aigar Allii Saha	Trinath Sahoo	
2003	Bibhuti Bhusan Ballarsingh	Kamal kumar Samantasinghar	
2004	Bhabani Sankar Barisal	Sudam Pradhan	
2005	Chandan Ku. Ballarsingh	Pradeep Ku. Jena	
2006	Chittaranjan Mohanty	Upendra Ku. Sahoo	
2007	Harapriya Biswal	Manoj Ku. Ballarsingh	
2008	Bhakti Bhusan Mohapatra	Anmaya Keshari Gajendra	
2009	Aditya Prasad Samantray	Sunita Sahoo	
2010	Nabakishore Ballarsingh	Malaya Ku. Pradhan	
2011-2013	No Election		
2014	Manoranjan Behra	Abhaya Kumar Balabantaray	
2015	Suren Champati	Gayatri Mohapatra	
2016	No Election	-	
2017	Chittaranjan Maharana	Rajesh Kumar Parida	

Sl. No.	Name of the Holiday/Festivals	Date on which it falls	Days of the week	No. of Days
1.	New Year's Day	01.01.2018	Monday	1
2.	Saraswati Puja	22.01.2018	Monday	1
3.	Netaji Subash Bose Jayanti/	23.01.2018	Tuesday	1
4.	Republic Day	26.01.2018	Friday	1
5.	Mahashivaratri	14.02.2018	Wednesday	1
6.	Dola Purnima	01.03.2018	Thursday	1
7.	Holi	02.03.2018	Friday	1
8.	Good Friday	30.03.2018	Friday	1
9.	Maha Visuva Sankranti	14.04.2018	Saturday	1
10.	Shramika Divas	01.05.2018	Tuesday	1
11.	Summer Vacation	09.05.2018 to	Wednesday to	34
12.	Sri Gundicha	14.07.2018	Saturday	1
13.	Vyasa Purnima / Lunar Eclipse	27.07.2018	Friday	1
14.	Independence Day	15.08.2018	Wednesday	1
15.	Idul-Juha	22.08.2018	Wednesday	1
16.	Nanda Utsav	03.09.2018	Monday	1
17.	Ganesh Puja	13.09.2018	Thursday	1
18.	Nuakhai	14.09.2018	Friday	1
19.	Muharrum	21.09.2018	Friday	1
20.	Gandhi Jayanti / Sastri Jayanti	02.10.2018	Tuesday	1
21.	Mahalaya	08.10.2018	Monday	1
22.	Durga Puja Holidays	15.10.2018 to	Monday to	9
23.	Kali Puja	06.11.2018	Tuesday	1
24.	Diwali	07.11.2018	Wednesday	1
25.	Bada Osha / B.day of Prophet Mohammad	21.11.2018	Wednesday	1
26.	Day Following Bada Osha	22.11.2018	Thursday	1
27.	Rasa Purnima	23.11.2018	Friday	1
28.	Prathamastami	30.11.2018	Friday	1
29.	X-Mas Day	25.12.2017	Tuesday	1
30.	Local Holidays			2
Total Number of Holidays				72